

Rushbrooke with Rougham Parish Council

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that the Meeting in public of the Parish Council will be held on Monday 20 March 2017 at 7.30p.m., Rougham Sports Hall

14 March 2017

P M Lamb (Mrs) - Parish Clerk

A G E N D A

- 1 Apologies for absence
- 2 Declarations of Interest
- 3 Approval of the Minutes of the Parish Council Meetings held on the 16 January 2017 and 27 February 2017
- 4 Matters Arising
- 5 Co-option (permission granted following death of Cllr Ottley)
- 6 County Councillor's Report
- 7 Borough Councillor's Report
- 8 Public Forum (15 minutes)
- 9 Planning
 - (a) Decisions Received
 - (b) Withdrawn Applications
 - (c) New Planning Applications
 - (d) New Planning Applications received since the date of this Notice
 - (e) Other Planning Matters
 - Street Naming of Lark Grange, Rougham – Cllr Langdon
 - Taylor Wimpey Development – Cllr Eden
 - ACV in respect of the Bennet Arms PH – Cllr Shaw
 - Possible ACV in respect of Flying Fortress PH
- 10 Finance & Administration
 - Income and Payments
 - Income: Interest: 1 December 2016 – 2 January 2017: £1.32
 - Bank Balances as at 28 February 2017: Current: £4,060.61, Deposit: £21,028.34
 - Total: £25,088.95
 - Refund due from Glasdon UK: £72.27
 - Payments
 - Glasdon UK Ltd: Return of 1 x Fusion Bin for Kingshall Street Bus Stop (£411.78 credit) and Purchase of 1 x Evolution Bin (£339.51) – Refund due £72.27
 - Planning for All Conference – Mildenhall 2.3.17 – Cllr A Poole: £90.00
 - Clerk's Salary & Mileage: Jan-Mar 2017: £1,276.00 +
 - HMRC: PAYE: Jan-Mar 2017: £319.00
 - Command Pest Control: 1.3 – 1.6.17: £59.40
 - Clerk: 1 Ream Paper: £4.00
 - Bank Reconciliation as at 28.2.17
 - Income & Expenditure Spreadsheets
 - Review of: Effectiveness of Internal Controls/Risk Assessment/Standing Orders / Financial Regulations/Appointment of Internal Auditor/Review of Audit Scope/External Auditor's Report/Asset Register
 - Donation Requests from Sports Hall Committee towards (i) Storage Facility and (ii) Playing Field Equipment (carried over from PC Meeting 16.1.17)
 - Workplace Pensions – Confirmation re Completion of Compliance
 - Play Area Safety Report – January 2017 – URGENT Attention
 - Great British Spring Clean – Sunday or Monday (following Fete)
 - Mr P Bird: Grass Cutting Prices for 2017/18 Season
- 11 Mouse Lane
 - Footpaths (inc Grass Cutting)
 - Grant Application re Mouse Lane Play Equipment
 - Village Signs' Condition
- 12 Highways
 - Mount Road: 40 mph Speed Limit
 - Cycle Path linking Mount Road with Rougham Tower Avenue
 - Potholes – Church and New Road
 - Field View, Sandy Lane, Rushbrooke

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| 13 | Footpaths | Simon Shaw |
| 14 | Community | Christine Old |
| | Village Fete | Martin Chapple |
| | Mouse Lane | Peter Langdon |
| | Public Transport | Craig Lee |
| | Parish Plan | Christine Drewienkiewicz |
| | Web Site | Frankie Shaw |
| | Emergency Management Planning | Craig Lee |
| | Kingshall Bus Shelter – New Small Litter Bin | |
| 15 | Correspondence | |
| 16 | Matters of Report only | |
| 17 | Matters for Consideration at Next Meeting | |
| 18 | Date of Next PC Meeting (Annual Parish Meeting): Monday 24 April at 7.30 p.m. – Rougham Sports Hall | |