

# Rushbrooke with Rougham Parish Council

## NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that the Meeting in public of the Parish Council will be held on Monday 10 July 2017 at 7.30p.m., Rougham Sports Hall

3 July 2017

P M Lamb (Mrs) - Parish Clerk

## **A G E N D A**

- 1 Apologies for absence
- 2 Declarations of Interest
- 3 Approval of the Minutes of the Parish Council Meeting held on the 22 May and 5 June 2017
- 4 Matters Arising
- 5 Public Forum (15 minutes)
- 6 County Councillor's Report
- 7 Borough Councillor's Report
- 8 Rougham Fete – Transfer to Community Group
- 9 ACV – Bennet Arms
- 10 Planning
  - (a) Decisions Received
  - (b) Withdrawn Applications
  - (c) New Planning Applications
  - (d) Other Planning MattersChurchmanor Development – Cllr Steel
- 11 Finance & Administration
  - Income and Payments
  - Receipts:
    - Bank Balances as at 30.6.17: TBA
    - Income & Expenditure Spreadsheets – 2017/18
    - Bank Reconciliation as at 31.3.17
    - Internal Audit Report 2016/17: Review and agree action plan
    - Accounts 2016/17: Ratification of required balance sheet amendment (re depreciation and amendment to Annual Return (as requested by SALC). (Note: Annual Return has to be with BDO (the external auditor by 10.7.17)
    - Resignation of Cllr Eden/Permission to co-opt expected after 12 July 2017
  - Payments
    - PC's contribution to Mouse Lane Play Area new equipment: £2,500
    - Contribution to RPMC towards play area equipment: £500
    - SALC: Internal Audit for 2016/17: £162.00
    - Rougham Estate: Car Park Annual Rent y/e 31.3.17: £15.00
    - Information Commissioner: Data Protection Registration renewal: £35.00
    - Mr Price: Removal of Vegetation on the Path from Smithy Close to School and pruning of vegetation alongside path: £700.00
    - Great British Spring Clean – Mr J Drewienkiewicz
    - Condition of Village Signs – Cllrs Langdon & Powell – Referral to SCC?
- 12 Mouse Lane
  - Footpaths
    - Smithy Close to Church – Clearance of Vegetation along path
  - Parish Walk
  - Play Area Safety Report – June 2017 – URGENT – Removal/disposal of fence (from April report)
- 13 Highways
  - Mount Road: 40 mph Speed Limit
  - Cycle Path linking Mount Road with Rougham Tower Avenue
  - Potholes – Church and New Road
  - Field View, Sandy Lane, Rushbrooke
  - Open Reach Cabinet, New Road - Graffiti
- 14 Footpaths Mr J Drewienkiewicz
- 15 Community
  - Mouse Lane Peter Langdon/Chris Old
  - Public Transport Ady Powell
  - Web Site Frankie Shaw
  - Emergency Management Planning Craig Lee and Tony Poole
  - Report re Bennett Arms ACV Frankie Shaw
- 16 Correspondence
- 17 Matters of Report only
- 18 Matters for Consideration at Next Meeting
- 19 Date of Next Meeting: Ordinary PC Meeting: Monday 25 September at 7.30 p.m. – Rougham Sports Hall