**Rushbrooke with Rougham Parish Council**

**NOTICE OF MEETING**

I HEREBY GIVE YOU NOTICE that the Meeting in public of the ParishCouncil will be held on Monday 19 January 2018 at 7.30p.m., Rougham Sports Hall

*14 March 2018 P M Lamb (Mrs) - Parish Clerk*

# A G E N D A

1. Apologies for Absence: Cllr Steel
2. Declarations of Interest
3. Approval of the Minutes of the Parish Council Meetings held on 22 January and 26 February 2018
4. Matters Arising
5. Public Forum (15 minutes)
6. County Councillor’s Report
7. Borough Councillor’s Report

 8Finance & Administration

 Income and Payments

 Income

 Bank Balances as at 28.2.18: Current: £4,785.80, Savings: £16,464.73, Total: £21,250.53

 Payments

 Mr R Peters: Litter Picking: Jan-Mar 2019: £300.00

 Command Pest Control Ltd: 1.3-1.6.18: £59.40

 Clerk: Salary: Jan-Mar 2018: £1,400 + Mileage £59.40 = £1,459.00

 HMRC: PAYE: Jan-Mar 2018: £350.00

 Viking Payments: 1 no Bisley 4 Drawer Filing Cabinet: £238.80

 Spreadsheet – 2017/18

 Bank Reconciliation as at 28.2.18

 Boundary Review: Consider/approve draft submission re the proposed Wards for the new West Suffolk

 Council. (See attached document re Options)

 Financial Year 2018/19: Consideration/approval of the following documents: Standing Orders,

 Financial Regulations, Risk Assessment Schedule and Internal Control

 Register of Assets

 James Stiff Cottages: Update

 Website

 Condition of Village Signs – Cllrs Langdon & Powell – Replacements referred to SEBC/SCC as

 required; dirty signs - action ourselves?

 9 Planning

1. Decisions Received

(b) Withdrawn Applications

(c) New Planning Applications

 (d) Other Planning Matters

10 Mouse Lane

Footpaths – Pavement in front of Ravenwood Hall Hotel

Play Area Safety Reports – Update re reports; August, September, October, November, December 2017 and January and February 2018 – Update re action taken/planned

 Siting of New Dog Litter Signs

1. Highways

 Flooding - Almshouse Road and Church Road

 Rougham Tower Avenue: Update

 Mount Road: 40 mph Speed Limit

Cycle Path linking Mount Road with Rougham Tower Avenue

Potholes – Church and New Roads: New Road – remedial work completed

Open Reach Cabinet, corner Kingshall Street and Orchard Close – Graffiti removed

High Rougham – Hedge – SCC advises hedge is responsibility of landowner

12 Footpaths Mr J Drewienkiewicz

 Parish Walk

13 Community

 ACV – Bennet Arms:

 Update: Proposed Sale of Land to Side and Rear of PH

 Public Meeting: Friday 23 March 2018 – Rougham Sports Hall 7.30 p.m.

 To consider the possible extension of the current moratorium (to 20.8.19) if community support for same is demonstrated at abovementioned Public Meeting.

Fete - Update

Mouse Lane Peter Langdon/Christine Old

 Public Transport Ady Powell

 Web Site: Maintenance Contact Email: team@synergismedia.co.uk

 Emergency Management Planning Craig Lee and Tony Poole

14 Correspondence

15 Matters of Report only

16 Matters for Consideration at Next Meeting

17 Date of Next Meeting: Ordinary PC Meeting: Monday 19 March 2018 at 7.30 p.m. )

 Annual Parish Meeting: Monday 23 April 2018 at 7.30 p.m. )