

Rushbrooke with Rougham Parish Council

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that the Meeting in public of the Parish Council will be held on Monday 20 November 2017 at 7.30p.m., Rougham Sports Hall

14 November 2017

P M Lamb (Mrs) - Parish Clerk

A G E N D A

- 1 Apologies for absence
- 2 Declarations of Interest
- 3 Approval of the Minutes of the Parish Council Meeting held on 25 September and 23 October (Planning) 2017
- 4 Matters Arising
- 5 Public Forum (15 minutes)
- 6 County Councillor's Report
- 7 Borough Councillor's Report
- 8 Rougham Fete – Transfer to Community Group and Review of Constitution
- 9 ACV – Bennet Arms – Update
- 10 Planning
 - (a) Decisions Received
 - (b) Withdrawn Applications
 - (c) New Planning Applications
 - DC/17/0762/FUL: Site at Suffolk Business Park, A14 East Bound, Bury St Edmunds: Construction of Petrol filling station opening 24 hours - comprising (i) sales building with ATM (ii) fuel forecourt and canopy (iii) underground fuel tanks and vents (iv) access (v) refuse storage (vi) compound parking (vii) associated works and services - as supported by additional and amended information received 29th September 2017 concerning landscaping, layout, adverts, lighting, plant and equipment
 - DC/17/1468/OUT: Suffolk Business Park, Rougham Tower Avenue: Outline Planning Application (Means of Access and Landscaping to be considered) for Use Classes B1, B8, A3, A4, A5 and C1: As amended by plans and details which alter the proposed landscaping and ecology matters. Additionally information submitted relating to transport, an Impact Assessment and LVIA. 27.11.17
 - DC/17/1469/FUL: RECONSULTATION: Suffolk Business Park, Rougham Tower Avenue:
 - (i) 2 no three storey office buildings (B1 use) with an associated two storey warehouse building
 - (ii) (B8 use), (ii) Single storey coffee shop unit and drive-through facility (A3/A5 use) with car and cycle parking, landscaping and associated works (iii) Construction of new access roads, foot and cycle ways and strategic boundary landscaping – as amended by plans and details which alter the proposed landscaping and ecology matters, increase the amount of car parking for the proposed coffee shop drive thru and submit updated information relating to transport and drainage. 27.11.17
 - DC/17/2049/FUL: East Field, Rougham Estates, New Road, Rougham: (i) Construction of concrete base to facilitate siting of 3 no animal feed storage bins and (ii) Provision of new field access (following blocking of existing access) 23.11.17
 - DC/17/2395/TPO: MGS Ltd, Maxwell Road, Rougham: (i) 1 no Oak (T1 on plan within A2 on order) reduce branch by up to 3m (ii) 1 no Ash (T2 on plan within A2 on order) remove large branch over factory roofline. 1.12.17-
 - (d) Other Planning Matters
- 11 Finance & Administration
 - Possible Co-options – Two Vacancies (Application from Mrs D Strong to consider; circulated 8.10.17))
 - Income and Payments
 - Bank Balances as at 31.10.17: Current: £1,750.04, Savings: £21,458.60, Total: £23,208.64 (Transfer of £5k requested 13.11.17 from Savings to Current Account)
 - Spreadsheets – 2017/18
 - Precept 2018/19
 - Approval/Signing of Generic Letter to enable Clerk to transfer sums between savings/current accounts in apparent absence of Special Servicing Agreement at Barclays
 - Bank Reconciliation as at 31.10.17
 - Bank Mandate: Now Updated – John Eden removed and Peter Langdon added as signatories
 - Replacement Simple Servicing Agreement (Barclays have no record) and generic Bank Letter to permit movement of sums between the PC's two bank accounts, as required.
 - Payments
 - Little & Great Whelnetham: Training: Cllr Powell 4.10.17: £20.00
 - Mr R Peters: Litter Picking: Oct-Dec: £300.00 + sacks £9.66 = £309.66

Clerk's Salary: Oct-Dec: TBA

HMRC: PAYE: Oct-Dec: TBA

Rougham Estate: Half Yearly Playing Rent 30.3-29.9.17: £56.14

Maintenance of Website

New Data Protection Legislation Requirements: Appointment of Independent Body required

Great British Spring Clean/Litter Pick

Condition of Village Signs – Cllrs Langdon & Powell – Replacements referred to SEBC/SCC as required; dirty signs - action ourselves?

12 Mouse Lane

Footpaths

Play Area Safety Reports – September and October (and August 2017) – Action to be taken.

Dog Litter Bin requested

13 Highways

Mount Road: 40 mph Speed Limit

Cycle Path linking Mount Road with Rougham Tower Avenue

Potholes – Church and New Roads: Initial treatment by SCC Highways

Field View, Sandy Lane, Rushbrooke

Open Reach Cabinet, corner Kingshall Street and Orchard Close – Graffiti

High Rougham - Hedge

14 Footpaths

Mr J Drewienkiewicz

Parish Walk

15 Community

Mouse Lane

Peter Langdon/Christine Old

Public Transport

Ady Powell

Web Site

Emergency Management Planning

Craig Lee and Tony Poole

16 Correspondence

17 Matters of Report only

18 Matters for Consideration at Next Meeting: Possible Co-options

19 Date of Next Meeting: Ordinary PC Meeting: Monday 22 January 2018 at 7.30 p.m. – Rougham Sports Hall