

Rushbrooke with Rougham Parish Council

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that the Meeting in public of the Parish Council will be held on Monday 22 December 2017 at 7.30p.m., Rougham Sports Hall
15 January 2018 P M Lamb (Mrs) - Parish Clerk

A G E N D A

- 1 Apologies for Absence
- 2 Declarations of Interest
- 3 Approval of the Minutes of the Parish Council Meeting held on 22 November 2017
- 4 Matters Arising
- 5 Public Forum (15 minutes)
- 6 County Councillor's Report
- 7 Borough Councillor's Report
- 10 Planning
 - (a) Decisions Received
 - (b) Withdrawn Applications
 - (c) New Planning Applications
DC/17/2524/HH 30 Mouse Lane Rougham: Single Storey Rear Extension: PC supported
 - (d) Other Planning Matters
- 11 Finance & Administration
 - Possible Co-options – 1 remaining Vacancy; notices placed
 - Income and Payments
 - Bank Balances as at 31.12.17: Current: £4,761.54, Savings: £16,458.60, Total: £21,220.14
 - Spreadsheets – 2017/18
 - Bank Reconciliation as at 31.12.17
 - Spreadsheet 2017-18
 - Budget 2018-19
 - Precept 2018-19
 - Register of Assets
 - Consider appointment of SALC as Internal Auditors for 2017/18 (see email dated 24.11.17)
 - New strategic framework - West Suffolk - 2018-2020 (and survey). PC's survey response.
 - Payments
 - TC Forestry & Fencing: 2 cuts Playing Field and footpaths – October and 1 cut Playing Field - November: Invoice: 77: £146.05
 - Command Pest Control: 1.12.17-1.3.18: £59.40
 - SALC: 6 month's payroll service: £21.60
 - Clerk: 1 ream printer paper: £3.25 and 2 x 12 Stamps £13.44 = £16.69
 - Maintenance of Website
 - New Data Protection Legislation Requirements
 - Condition of Village Signs – Cllrs Langdon & Powell – Replacements referred to SEBC/SCC as required; dirty signs - action ourselves?
- 12 Mouse Lane
 - Footpaths – Pavement of Ravenwood Hall Hotel
 - Play Area Safety Reports – August, September, October, November and December 2017 – Update re action taken/planned.
 - Dog Litter Bins
 - Siting of New Dog Litter Signs
- 12 Highways
 - Flooding- Almshouse Road and Church Road
 - Removal of BSE sign 200m inside Rougham, on Rougham Tower Avenue (and Melanie Lesser's email circulated 15.1.18)
 - Mount Road: 40 mph Speed Limit
 - Cycle Path linking Mount Road with Rougham Tower Avenue
 - Potholes – Church and New Roads: New Road – remedial work completed
 - Field View, Sandy Lane, Rushbrooke: Work scheduled w.c. 15.1.18
 - Open Reach Cabinet, corner Kingshall Street and Orchard Close – Graffiti
 - High Rougham – Hedge – SCC advises hedge is responsibility of landowner

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| 14 | Footpaths | Mr J Drewienkiewicz |
| | Parish Walk | |
| 15 | Community | |
| | ACV – Bennet Arms – Update | |
| | Fete - Update | |
| | Mouse Lane | Peter Langdon/Christine Old |
| | Public Transport | Ady Powell |
| | Web Site | |
| | Emergency Management Planning | Craig Lee and Tony Poole |
| 16 | Correspondence | |
| 17 | Matters of Report only | |
| 18 | Matters for Consideration at Next Meeting | |
| 19 | Date of Next Meeting: Ordinary PC Meeting: Monday 19 March 2018 at 7.30 p.m. – Rougham Sports Hall | |