

# Rushbrooke with Rougham Parish Council

## NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that the Meeting in public of the Parish Council will be held on Monday 25 September 2017 at 7.30p.m., Rougham Sports Hall

19 August 2017

P M Lamb (Mrs) - Parish Clerk

## A G E N D A

- 1 Apologies for absence: Cllrs I Steel, C Drewienkiewicz and A Poole
- 2 Declarations of Interest
- 3 Approval of the Minutes of the Parish Council Meeting held on 10 July 2017
- 4 Matters Arising
- 5 Public Forum (15 minutes)
- 6 County Councillor's Report
- 7 Borough Councillor's Report
- 8 Rougham Fete – Transfer to Community Group and Review of Constitution
- 9 ACV – Bennet Arms – Update following FOTBA Meeting held on 26 August.
- 10 Planning
  - (a) Decisions Received
  - (b) Withdrawn Applications
  - (c) New Planning Applications
    - DC/17/1468/OUT: Suffolk Business Park, Rougham Tower Avenue: Outline Planning Application (Means of Access and Landscaping to be considered) for Use Classes B1, B8, A3, A4, A5 and C1. 26.9.17
    - DC/17/1469/FUL: Suffolk Business Park, Rougham Tower Avenue: (i) 2 no three storey office buildings (B1 use) with an associated two storey warehouse building (B8 use), (ii) Single storey coffee shop unit and drive-through facility (A3/A5 use) with car and cycle parking, landscaping and associated works (iii) Construction of new access roads, foot and cycle ways and strategic boundary landscaping. 26.9.17
    - DC/17/1504/FUL: Office & Warehouse, Rougham Tower Avenue: Two linked buildings comprising two storey office building (B1 use) and single storey warehouse and building (B8 use) with car and cycle parking, landscaping and associated works. Construction of new access roads, foot and cycle ways and strategic boundary landscaping. 26.9.17
    - DC/17/1765/RM: Plots SP205 And SP150 Western Part Of The Suffolk Business Park, Extension Bury St Edmunds (Part Parish Of Bury St Edmunds And Part Parish Of Rushbrooke with Rougham): Reserved Matters Application - Submission of details under DC/16/2825/OUT - the means of appearance, layout, scale and landscaping for 2no. industrial/logistics buildings (B8/B1C uses), together with associated car parking, service yard and landscaping 26.9.17
    - DC/17/1880/RM - Land North Of A14 Rougham East Bound: Submission of details under DC/16/2825/OUT - construction of new headquarters and manufacturing facility for RC Treatt and Co Ltd comprising offices (B1a), laboratories (B1b), warehousing (B8) and manufacturing facility (B2) and associated infrastructure including vehicle parking, yard parking, drainage and landscaping on plot. 26.9.17
  - (d) Other Planning Matters
    - Churchmanor Development
- 11 Finance & Administration
  - Possible Co-options – Two Vacancies
  - Income and Payments
  - Bank Balances as at 31.8.17: Current: £6,845.35, Savings: £21,458.60, Total: £28,303.95
  - Spreadsheets – 2017/18
  - Bank Reconciliation as at 31.8.17
  - Annual Return 2016/17: Amended as requested by External Auditor on 10.7.17 and resubmitted; awaiting advice of audit closure.
  - Bank Mandate: Updated: John Eden removed and Peter Langdon added
  - Simple Servicing Agreement

Payments

TC Forestry & Fencing: Invoice No 62: Mowing of: Mouse Lane Playing Field

x 2 (£78.39) and Footpaths x 1: £38.60: Total: £116.90

Mr R Peters: Litter Picking: Apr-Jun and Jul-Sep: £600.00

Command Pest Control: 1.9-1.12.17: £59.40

Clerk: Printing Inks: £397.44

Clerk's Salary: Jul-Sep: TBA

HMRC: PAYE: TBA

Standing Orders 30.9.17: £150: St Nicholas Church, Rushbrooke

£500: St Mary's Church, Rougham

£1k: Rougham Playing Field Management Committee

Maintenance of Website

New Data Protection Legislation Requirements

Great British Spring Clean/Litter Pick

Condition of Village Signs – Cllrs Langdon & Powell – Referral to SCC/action ourselves?

12 Mouse Lane

Footpaths

Play Area Safety Reports – June and August 2017 – Action required.

13 Highways

Mount Road: 40 mph Speed Limit

Cycle Path linking Mount Road with Rougham Tower Avenue

Potholes – Church and New Road

Field View, Sandy Lane, Rushbrooke

Open Reach Cabinet, New Road – Graffiti

High Rougham - Hedge

14 Footpaths

Parish Walk

Mr J Drewienkiewicz

15 Community

Mouse Lane

Public Transport

Web Site

Emergency Management Planning

Peter Langdon/Chris Old

Ady Powell

Craig Lee and Tony Poole

16 Correspondence

17 Matters of Report only

18 Matters for Consideration at Next Meeting: Co-option (Two vacancies)

19 Date of Next Meeting: Ordinary PC Meeting: Monday 20 November at 7.30 p.m. – Rougham Sports Hall