

Rushbrooke with Rougham Parish Council

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a Parish Council Meeting, in public, will be held on Monday 16 September 2019 at 7.30p.m., in Rougham Sports Hall
9 September 2019 P M Lamb (Mrs) - Parish Clerk

A G E N D A

- 1 Apologies for Absence/Acceptance of Apologies
- 2 Declarations of Interest
- 3 Approval of the Minutes of the Parish Council Meeting held on 15 July 2019
- 4 Matters Arising
- 5 Public Forum (15 minutes)
- 6 County Councillor's Report
- 7 Borough Councillor's Report
- 8 Finance & Administration
 - Income and Payments
 - Bank Balances as at 31.7.19: Current: £24,861.13, Savings: £8,766.51, Total: £33,627.64
 - Bank Reconciliations to follow upon receipt of August statements
 - Internal Audit Report 2018/19 circulated: Any comments/outstanding actions
 - Consider Co-option Applications from Mr D Nettleton and Mr P Wells (details circulated)
 - Consider quotations: Clearing of Vegetation around village road signs
 - Tree Works – Mouse Lane - Contractor to seek permission for works
 - Agree number, type and location of grit bins
 - Litter, Dog Waste and Grit Bins requested for Lark Grange
 - Income
 - Receipts:
 - Payments
 - TC Forestry & Fencing: Inv 194: Grass cutting Mouse Lane and Rougham – July: £125.50
 - Command Pest Control
 - Mr R Peters: Litter Picking: Apr-Jun: £375.00 (including increase due to increased volume and sign cleaning)
 - Business Services at CAS Ltd: Insurance Renewal: 2019/20: £411.60
 - Spreadsheet – 2019/20
 - Administration
 - Review/approve the following documents for suitability in financial year 2019/20:
 - Financial Regulations: Customised: Review and adopt. Standing Orders. Internal Control and Risk Assessment
 - Asset Register: Addition of 2 x dog litter bins
 - Approve/Sign Bank Mandate Changes: Updated to remove Cllr Drewienkiewicz and to add Cllr M Chapple
 - Website: Photographs regularly required.
- 9 Planning
 - (a) Decisions Received
 - (b) Withdrawn Applications
 - (c) New Planning Applications
 - DC/19/03486: Land South West Of Beyton Road, Thurston: (Outline) Erection of up to 210 Dwellings, means of access, open space and associated infrastructure, including junction improvements (with all proposed development located within Mid Suffolk District, with the exception of proposed improvements to Fishwick Corner being within West Suffolk). 14.9.19
 - DC/19/1702/TPO: Land North Of General Castle Way Rougham Industrial Estate
 - TPO 040 (1977) Tree Preservation Order - (i) 2no. Oak (within A1 on Order)
 - Overall crown reduce to clear building by up to 3 m and (ii) 1 no. Sycamore (within

A1 on Order) Overall crown reduce to clear building by up to 3m. 27.9.19
DC/19/1828/FUL: Land South Of Woodlands Road and West of Sow Lane, Suffolk
Business Park Rougham Tower Avenue Rougham: Construction of (i) office building
(ii) ancillary buildings (iii) extended estate access road, footways and cycleway (iv) vehicle
parking (v) landscaping (vi) boundary treatments and associated infrastructure 1.10.19
(d) Other Planning Matter

10 Mouse Lane

Play Area Safety Report – August 2019

Proposed Tree Works – Mouse Lane (adj Playing Field Footpath)::Quotations received
Canopy reduction

11 Highways

Flooding – Almshouse and Church Roads (SCC requested (via Co Cllr K Soons) to expedite
cutting of gullies to reach ditches. Meeting being arranged with SCC Highways.

Replacement sign for Church Road expedited.

Potholes – outstanding repairs

12 Footpaths

Footpath by Water Cottage

13 Community

Grant for Proposed Defibrillator – to be sited by Post Office – if owner's permission granted.

New notice board – on posts – to be sited adjacent RH fence (when facing Post Office)

Anti-Social Behaviour

Mouse Lane

Peter Langdon/Christine Old

Public Transport

Martin Chapple

Web Site

Emergency Management Planning

Tony Poole

James Stiff Cottages – Havebury Housing

Tony Poole

14 Correspondence

15 Matters of Report only

16 Matters for Consideration at Next Meeting: 2021/22 Budget and Precept and 2021 PC Meetings

17 Date of Next PC Meeting: PC Meeting: Monday 18 November 2019 at 7.30 p.m.