**Rushbrooke with Rougham Parish Council**

|  |
| --- |
| You are hereby summoned to attend the next Ordinary Meeting of the above Parish Council on Monday 16 November 2020 at 7.30 pm in Rougham Sports Hall11 November 2020 *P M Lamb - Parish Clerk* |

# A G E N D A

1. Apologies/Acceptance for Absence:
2. Declarations of Interest
3. Approval of the Minutes of the Parish Council Meeting held on 21 September 2020
4. Matters Arising
5. Public Forum (15 minutes)
6. County Councillor’s Report
7. Borough Councillor’s Report
8. Trevor Beckwith’s Report
9. Finance & Administration

Income and Payments

Receipts

Contribution to Food Parcels: £60 (£30 each from Rougham PCC and Methodist Church) Balance paid

Bank Balances as at 30.10.20: Current: £26,262.22, Savings: £8,777.53, Total: £35,038.54

Finance Spreadsheet

Agree Budget and Precept for 2021-22

Payments

Cllr Langton: Reimbursement of Zoom Subscription (1 month): £14.39 (VAT 2.40)

Suffolk Cloud: Support & Hosting of Website from 1.4.19-31.3.20: £100.00

Clerk: Reimbursement of MS 365 Mailbox Service from 2.11.19-1.11.20: £54.72

K Grime & Son Ltd: Defib Power Connection: £108.00 (VAT £18.00)

Clerk: Postage stamps: £37.68 plus 1 ream paper: £3.50 = £41.18

Glasdon UK Ltd: 2 x Grit Bins: £238.68

Administration

Review/approve the following documents for suitability in financial year 2021/22:

Risk Assessment (including Internal Control) )

Asset Register ) Authorise PL and Clerk to deal with?

Internal Audit Report: Review Action Required

10 Planning

1. Decisions Received

(b) Withdrawn Applications

(c) Recent Planning Applications and Responses

11 Mouse Lane

Play Area Report

12 Highways

Flooding – Almshouse and Church Roads: Request made to expedite cutting of gullies to reach

ditch(es).

Potholes – outstanding repairs Martin Chapple

Update re Rojanda (subject of enforcement)

SID: Location for 2nd post to enable switching.

13 Footpaths

14 Community

Defibrillator

Anti-Social Behaviour

Mouse Lane Peter Langdon/Christine Old

Public Transport Martin Chapple

Web Site and Social Media Paul Wells

Emergency Management Planning Peter Langdon

James Stiff Cottages – Havebury Housing Tony Poole

Local Housing Needs Survey (refer circulated email): Comments

15 Rougham North Report David Nettleton

16 Matters of Report only

17 Matters for Consideration at Next Meeting: 2021-22 Precept Application

18 Date of Next PC Meeting: Meetings Schedule for 2021/22 to be circulated