**Rushbrooke with Rougham Parish Council**

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| You are hereby summoned to attend the next Ordinary Meeting of the above Parish Council on Monday 18 January 2021 at 7.30 pm in Rougham Sports Hall 13 January 2021 *P M Lamb - Parish Clerk* |

# A G E N D A

1. Apologies/Acceptance for Absence:
2. Declarations of Interest
3. Approval of the Minutes of the Parish Council Meeting held on 16 November 2020
4. Matters Arising
5. Public Forum (15 minutes)
6. County Councillor’s Report
7. Borough Councillor’s Report
8. Trevor Beckwith’s Report
9. Finance & Administration

 Income and Payments: Receipts: Locality Contribution towards Grit Bins: £216.00

 Receipts

 Bank Balances as at 30.12.20: Current: £22,328.87, Savings: £8,777.53, Total: £35,038.54

 Finance Spreadsheet

 Agree Budget and Precept for 2021-22

 Payments

 Ratify the following payments:

 7.1.21 Chq 101426 HMRC: PAYE Oct-Dec: £385.80

 7.1.21 101428 Parish Clerk: Salary & Mileage: Oct-Dec: £1,553.10

 7.1.21 101429 TC Forestry & Fencing: Grounds Maintenance: 15.6.21-15.10.20:

 £334.00

 7.1.21: 101430: TC Forestry & Fencing: Maintenance around Road Signs and Corners

 and Hedges cut back on requested paths: £320.00

 Cllr Langton: Reimbursement of Zoom Subscription (3 months): £43.17 total

 Administration

Review/approve the following documents for suitability in financial year 2021/22:

 Risk Assessment (including Internal Control) )

 Asset Register ) Authorise PL and Clerk to deal with?

 Internal Audit Report: Review Action Required

10 Planning

1. Decisions Received

(b) Withdrawn Applications

 (c) Recent Planning Applications and Responses

 DC/20/2262/RM: Land West of Crossways Cottages Junction New Road/

 Thurston Road Rougham**:** Reserved matters application - submission of

 details under PP DC/19/1519/OUT - the means of appearance, landscaping, layout and

 scale for the iimprovements to the Junction of New Road and Thurston Road 2.2.21

 DC/20/2267/HH: Magnolia Cottage, Almshouse Road: single storey rear extension

 (following demolition of existing conservatory) 1.2.21

 DC/20/2120: The Chimneys, New Road: a. two storey side extension; b. single

 storey rear garden room link to existing facility; c. one staff building rear of barn;

 d. landscaping, parking, and access alterations. 19.1.21 (Please familiarise

 yourselves with this PA on: https://planning.westsuffolk.gov.uk/onlineapplications/

 applicationDetails.do?activeTab=summary&keyVal=QKQ03QPDGQN00)

 Discuss: Help Shape Guidance for New Housing Developments in Suffolk: Refer SCC’s

 Publication issued by SALC and emailed on 13.1.21 @1516 hours.

 DC/20/2173 HAZ: R C Treatt: Unit 1 Skyliner Way: Hazardous Substance Consent –

 Storage and processing of naturally occurring essential oils comprising a

 maximum of 2,600 tonnes of Section E1 and a maximum of 400 tonnes of

 Section E2 (Schedule 1 Part 1 of The Planning (Hazardous Substances)

 Regulations 2015)

11 Mouse Lane

 Play Area Report

12 Highways

 Flooding – Almshouse and Church Roads: Expedition of cutting of gullies to reach ditch(es).

 Potholes – outstanding repairs Martin Chapple

 Update re Rojanda (subject of enforcement)

 SID: Locations – Location information provided re two requested sites; Kingshall St and Almshouse

 Road - Full.Response awaited.

13 Footpaths: Broken Signs

14 Community

 Request from Rougham Acorns and Woodland for

 S106 money received by WSC (£11,665.33)

 Defibrillator Protective Cover - Sports Hall: Cost: Consider donation (match funded)?

 Anti-Social Behaviour

 Mouse Lane Peter Langdon/Christine Old

 Public Transport Martin Chapple

 Web Site and Social Media Paul Wells

 Emergency Management Planning Peter Langdon

 James Stiff Cottages – Havebury Housing Tony Poole

15 Rougham North Report David Nettleton

16 Matters of Report only

17 Matters for Consideration at Next Meeting

18 Date of Next PC Meeting 15 March 2021