**Rushbrooke with Rougham Parish Council**

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| You are hereby summoned to attend the next Annual Meeting of the above Parish Council on Monday 17 May 2021 at 7.30 pm and the Annual Parish Meeting thereafter at 8.30 p.m. 10 May 2021 *P M Lamb - Parish Clerk* |

# A G E N D A

1. Election of Chair and Vice Chair
2. Completion of Declaration and Acceptance of Office forms and Registers of Interest for 2021/22

 (to be completed and returned to Parish Clerk by 31 May 2021)

1. Apologies for Absence/Acceptance of Apologies
2. Public Forum (15 minutes)
3. County Councillor’s Report
4. Borough Councillor’s Report
5. Trevor Beckwith’s Repor
6. Finance & Administration

 Income and Payments

 Income: 29.4.21: Precept: £19,380

 Bank Balances: 30.4.21: Current: £16,866.56 Savings: £28,157.97 Total: £45,024.53

 Income

 Bank Reconciliations:

 Updated Finance Spreadsheet 2020-21 – circulated

 Payments

 SALC: Audit Preparation Video: £25.00

 RPFMC: Backing Board for Defibrillator: £163.93

 Mr P Langton: Zoom Subscriptions: £43.17

 Consider appropriate sum re litter picking mileage/quarter.

1. Administration

 Approval/Adoption of latest Internal Control Statement and Report – as circulated and recommended by

 SALC

 Consider fuel allowance re Litter Picking activities per quarter.

 Consider Co-Option Application of Ms L White (application circulated 26.4.21)

 Website Training: To be re-arranged for Cllr Wells once Covid 19 regulations permit.

 Website: Photographs required.

 Grit Bins: Now installed at the following junctions on Almshouse Road; namely Newthorpe, and The Downs.

10 Planning

1. Decisions Received: None

(b) Withdrawn Applications: None

 (c) New Planning Applications:

 (d) Tree Preservation Order: None

 11 Mouse Lane

 The Play Area Report for Mouse Lane had been received and circulated (including Hayley Horner)

12 Highways

Flooding – Almshouse and Church Roads: Request made to expedite cutting of gullies to reach

 ditch(es): Current situation? Co Cllr Soons

 Potholes – Repairs outstanding Martin Chapple

 Chimneys, New Road: Request from Elysium Healthcare for Warning Signs re speed reduction

 Kingshall Street:

 It had been agreed to get a pole installed in a suitable position in Kingshall Street (in accordance with

 Highways’ guidelines) in order to use SCC’s VAS (FOC) on a rotational basis. Two sites had been

 suggested by SCC, but unfortunately neither resident would agree to its siting. This leaves only one

 post and sign to be installed in Almshouse Road; two locations are required to avail ourselves of this.

13 Rojanda

14 Broken footpath Signs had been reported and repaired/replaced.

15 Community

 Anti-Social Behaviour

 Mouse Lane Peter Langdon/Christine Old

 Public Transport Martin Chapple

 Web Site and Social Media Paul Wells

 Emergency Management Planning Peter Langdon

 James Stiff Cottages – Havebury Housing Tony Poole

16 Rougham North Report David Nettleton

17 Correspondence

18 Matters of Report only

19 Matters for Consideration at Next Meeting 20 Date of Next Meeting: Parish Council Meeting: Monday 19 July 2021