**Rushbrooke with Rougham Parish Council**

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| I hereby give you notice that the next Ordinary Meeting of the above Parish Councilwill be held on Monday 19 July 2021 at 7.30 pm in Rougham Sports Hall13 July 2021 *P M Lamb - Parish Clerk* |

# A G E N D A

1. Election of Chair
2. Completion of Declaration and Acceptance of Office forms and Registers of Interest for 2021/22

(to be completed and returned to Parish Clerk by 31 May 2021)

1. Apologies for Absence/Acceptance of Apologies
2. Approval of Minutes of Annual Meeting of PC held on 17.5.21
3. Public Forum (15 minutes)
4. County Councillor’s Report
5. Borough Councillor’s Report
6. Trevor Beckwith’s Report
7. Finance & Administration

Income and Payments

Income: 29.4.21: Precept: £19,380 Interest:

Bank Balances: 30.6.21: Current: £16,243.66 Savings: £28,158.40 Total: £44,402.06

Income

Bank Reconciliations

Updated Finance Spreadsheet 2020-21 – circulated

Payment for Ratification

27.5.21 Donation to Rougham Acorns & Woodlands: Donation: £2,000.00 (101452) to assist

with proposed works.

New Payments

Mr D Larke: Litter Picking: May-June 2021 (based on new quarterly payment agreed at

PC Meeting on 17.5.21: £450 (inc pay and mileage).

This period (May-Jun) = £225 + related consumables totalling £54.96 = £279.96

Clerk: Salary: Apr-Jun: £1,536.00 + mileage (3 trips Norton-Rougham Return @ £14.85):

£1,550.85

HMRC: Apr-Jun: £384.00

ICO: GDPR/Data Protection Act 2018 – Annual Fee: £40.00

Mr P Wells: Purchase of Software for Use with Website: £2.99

1. Administration

Consider/Approve 2020/21 Accounts

Consider/Approve 2020/21 AGAR

Approval/Adoption of latest Internal Control Statement and Report – as circulated and recommended by

SALC

Website Training: To be re-arranged for Cllr Wells once Covid 19 regulations permit.

Website: Photographs required.

Grit Bins: Now installed at the following junctions on Almshouse Road; namely Newthorpe, and The Downs.

11 Planning

1. Decisions Received: None

(b) Withdrawn Applications: None

(c) New Planning Applications:

(d) Tree Preservation Order: None

12 Mouse Lane

The Play Area Report for Mouse Lane had been received and circulated (including Hayley Horner)

Request to have vegetation on footpath from Mouse Lane to Church/School cleared; Cllr Chapple

investigating/seeking quote

13 Highways

Flooding – Almshouse and Church Roads: Request made to expedite cutting of gullies to reach

ditch(es): Current situation? Co Cllr Soons

Potholes – Repairs outstanding Martin Chapple

VAS/SID poles: Two poles installed at two agreed locations. Awaiting addition to SCC rota.

14 Rojanda

15 Community

Anti-Social Behaviour

Mouse Lane Christine Old

Public Transport Martin Chapple

Web Site and Social Media Paul Wells

Emergency Management Planning Peter Langdon

James Stiff Cottages – Havebury Housing Tony Poole

16 Rougham North Report David Nettleton

17 Correspondence

18 Matters of Report only

19 Matters for Consideration at Next Meeting 20 Date of Next PC Meeting: Monday 20 September 2021