

# Rushbrooke with Rougham Parish Council

I hereby give you notice that the next Ordinary Meeting of the above Parish Council will be held on Monday 20 September 2021 at 7.30 pm in Rougham Sports Hall  
14 September 2021 *P M Lamb - Parish Clerk*

## A G E N D A

- 1 Confirmation of Chair/Vice Chair – following resignation of Cllr D Nettleton
- 2 Apologies for Absence/Acceptance of Apologies
- 3 Approval of Minutes of PC Meeting held on 19 July 2021
- 4 Public Forum (15 minutes)
- 5 County Councillor's Report
- 6 Borough Councillor's Report
- 7 Trevor Beckwith's Report
- 8 Finance & Administration
  - Income and Payments
  - Income: 19.8.21: s106 monies from WSC totalling £3,665.33 – shared as follows: £4k Mouse Lane Play Area, £4k Sports Hall Play Area and £3,666 for Sports Hall Car Park Works
  - Bank Balances: 31.8.21: Current: £15,088.69 (includes £3.665 s106 monies) Savings: £28,158.40
  - Total: £44,402.06
  - Finance
  - Bank Reconciliations
  - New Bank Mandate to include Cllr Wells
  - Payments
  - Mr D Larke: Litter Picking: Jul-Sep 2021: £450.00 (incs mileage)
  - S J Hitchcock Ltd: Costs re Sports Hall Car Park Extension: £3,660.00 Net + VAT £733.20 = £4,399.20
  - Clerk: Salary: Jul-Sep: £1,536.00 + mileage (3 trips Norton-Rougham Return @ £14.85):  
£1,550.85
  - HMRC: Apr-Jun: £384.00
- 9 Administration
  - Approval/Adoption of latest Internal Control Statement and Report – as circulated and recommended by SALC
  - Website Training: To be re-arranged for Cllr Wells once Covid 19 regulations permit.
  - Website: Photographs required.
  - Approve insurance renewal for 2021/2 (details circulated 15.9.21). Include 2 x grit bins.
- 10 Planning
  - (a) Decisions Received: None
  - (b) Withdrawn Applications: None
  - (c) New Planning Applications: DC/21/1715/VAR: Bury St Edmunds Service Station, Suffolk Business Park: Variation of condition 2 of DC/21/0303/VAR to enable the use of revised plans in respect of the increase in number of EV charging bays and associated works
  - (d) Tree Preservation Order: None
  - (e) West Suffolk Local Plan: September 2021 review of services and facilities – circulated 15.9.21
- 11 Mouse Lane
  - The Play Area Report for Mouse Lane had been received and circulated (including Hayley Horner)
  - Request to have vegetation on footpath from Mouse Lane to Church/School cleared; Cllr Chapple investigating/seeking quote.
- 12 Highways
  - Flooding – Almshouse and Church Roads: Request made to expedite cutting of gullies to reach ditch(es): Current situation? Co Cllr Soons
  - Potholes – Repairs outstanding Martin Chapple
  - VAS/SID poles: Two poles installed at two agreed locations. Awaiting addition to SCC rota.
- 13 Rojanda: Request sent to Co Cllr Soons to arrange for re-positioning of sign and cutting back of hedge.
- 14 Community
  - Anti-Social Behaviour
  - Mouse Lane Christine Old
  - Public Transport Martin Chapple
  - Web Site and Social Media Paul Wells
  - Emergency Management Planning Peter Langdon
  - James Stiff Cottages – Havebury Housing Tony Poole
- 15 Rougham North Report
- 16 Correspondence
- 17 Matters of Report only
- 18 Matters for Consideration at Next Meeting 19 Date of Next PC Meeting: Monday 15 November 2021

