

MINUTES OF THE MEETING OF RUSHBROOKE WITH ROUGHAM PARISH COUNCIL HELD ON MONDAY 20 JULY 2015		
	<p><u>Present:</u> Cllrs I Steel (Chair), C Drewienkiewicz, J Eden, P Langdon, C Old, A Poole,</p> <p><u>In attendance:</u> Boro Cllr S Mildmay-White, PC 1074 Paul Fox and PCSO 3314 Rebecca McDaid</p>	
		ACTION
15/028	<u>APOLOGIES FOR ABSENCE:</u> Cllrs M Cocksedge, M Chapple, J Ottley and F Shaw	
15/029	<u>DECLARATIONS OF INTEREST:</u> None	
15/030	<u>APPROVAL OF MINUTES:</u> The Minutes of the last PC Meeting held on 15 June 2015 were approved and signed.	
15/031	<u>MATTERS ARISING:</u> None	
15/032	<u>PUBLIC FORUM:</u> No members of the public present.	
15/033	<p><u>POLICE REPORT:</u></p> <p><u>Crime Statistics</u> There have been 8 crimes of interest in the Parish since the last meeting: <u>Criminal damage - vehicle</u> – overnight on 16 June a vehicle parked on the street in Smithy Close was damaged. <u>Criminal damage other building</u> – during daylight hours on 27 June a number of items in the Primary School grounds were damaged. <u>Theft other</u> – between 19/06 and 21/06, three rolls of wire were stolen from the Sports Hall. <u>Burglary other building</u> – on 26/06 during the hours of darkness a number of items of equipment were taken from a secure hut at the Sports Hall and left strewn around the field. <u>Burglary dwelling</u> – between 4pm 03/07 and 3pm 04/07 a domestic property in Smithy Close was entered via an insecure door, jewellery and a TV were stolen. <u>Criminal damage vehicle</u> – at approx. 8.30pm on 02/07 a vehicle parked in the garage area of Kedington Close had its windscreen smeared with fruit. <u>Theft from motor vehicle</u> – between 03/07 and 06/07 a catalytic converter was stolen from a vehicle parked on Rougham Industrial Estate. <u>Theft - Other</u> – during daylight hours on Friday 3 July, a manual pallet lifter was stolen from an industrial premise on Rougham Industrial Estate.</p> <p><u>Speeding</u> The team has carried out 10 speed checks this month resulting in 10 drivers being reported for offences, 9 verbal warnings and 7 written warnings being given. <u>Community speed watch.</u> CSW teams across the SNT area have carried out 9 checks resulting in 67 warning letters being sent.</p> <p><u>News</u> <u>Burglaries:</u> There has been a recent increase in homes, which are temporarily unoccupied (owners on holiday), being burgled. Please ask your residents to be vigilant for suspicious vehicles or people in the area particularly if they are paying attention to houses where the occupants are away. Anyone who is due to go away should make arrangements for their property to be regularly checked during their absence. Ensure access gates are secured when leaving and consider additional security measures such as lights on timer switches, neighbours leaving their car on the driveway, dustbins put away and mail cleared from view. Do not make it easy to identify empty properties.</p> <p><u>Staff changes:</u> PCSO Morton has left the team at Ixworth to take up civilian employment. A new dedicated officer for the parish will be appointed as soon as possible. In the meantime if you have anything for our attention, please contact the SNT.</p>	
15/034	<u>COUNTY COUNCILLOR'S REPORT:</u>	

	<p>Refinancing proposal for Suffolk’s Energy from Waste facility will save over £24million</p> <p>SCC’s Cabinet will discuss proposals to re-finance part of the capital costs of the Energy from Waste facility at Great Blakenham, when it meets next Tuesday (14 July). If the cabinet agrees to the proposal, the new agreement would reduce contract-fee payments to Suez Environment (formerly SITA UK), saving over £24million over the remaining lifetime of the contract. If all goes to plan, the hope would be that the refinancing will take place later this year.</p> <p>All Suffolk Waste Partnership members to consider changes to garden waste collection policy</p> <p>Also on the agenda at next Tuesday’s meeting, SCC’s Cabinet will be the first within the Suffolk Waste Partnership to discuss a proposal to introduce a new policy for the collection and treatment of garden waste in the county. The suggested approach is to encourage more residents to manage their own waste through home composting and to adopt the policy already in use within Babergh and Mid Suffolk areas, where there is a charged service for residents who wish to take up the option of a garden waste collection. Suffolk Waste Partnership members have collectively discussed their potential options and accept that this proposal offers a potential way of reducing overall costs of waste collection and treatment in Suffolk. Suffolk’s councils currently spend £6million a year collecting and treating garden waste (which in some areas includes food waste). If Suffolk’s councils collectively decide to adopt this approach, the saving will be around £2million a year. At the same time, each local council can decide to retain a universal free service to all residents, should they so choose.</p> <p>New academy sponsor proposed for Bury St Edmunds High School</p> <p>In what is looking like a packed agenda next Tuesday, the Cabinet will also discuss the recommendation of a new academy school sponsor for the proposed high school on the Moreton Hall estate in Bury St Edmunds. Samuel Ward Academy Trust being recommended, after a panel assessed two potential providers; the other was The Seckford Trust. The panel was impressed with the calibre and professional expertise of both providers but the Samuel Ward Academy Trust was selected for recommendation as it was able to demonstrate particular knowledge and understanding of the local community, strong local relationships and greater experience of working collaboratively with schools and other education providers. This recommendation comes after a decision by the previous sponsor, the National Education Trust (NET), to withdraw its bid to run the school. If Cabinet agrees to recommend Samuel Ward Academy Trust, the decision will be referred to the Secretary of State for Education for final approval.</p> <p>Are you a private foster carer?</p> <p>As part of Private Fostering week, which begins on Monday 6 July, SCC is appealing to Suffolk residents to let them know about children who are being privately fostered. Private fostering is when a child under 16, or under 18 if disabled, is looked after by someone other than their parent or a close relative for 28 days or more. A close relative includes a step-parent, grandparent, brother, sister, uncle or aunt, but not extended family, such as a great aunt or uncle. If you are involved in a private fostering arrangement or know about one, please contact us on 01473 265025. You can find out more about the support available to private foster carers and why it’s important to let us know your arrangements at www.suffolk.gov.uk/privatefostering.</p> <p>Possible security measures for the Sports Hall were discussed.</p>	
15/035	<p>BOROUGH COUNCILLOR’S REPORT: Cllr Mildmay-White recommended that the BT owned telephone box on the Green be repaired, or removed. BT had previously agreed to it remaining in situ as, at that time, it was working. Cllr Mildmay-White is to write to BT in this regard and the Clerk is to email also. Plastic liners are to be ordered, so that Mr Peters can replace broken ones. Priors Close - Crab Apples Havebury Housing is to be asked to inspect this area. Cllr Mildmay-White advised that SEBC is working on their budgets for next year for which there is a shortfall of some £1.2m. She advised that SCC is increasing its fee for brown bin emptying and blue bin recycling, which is expected to result in a Council Tax increase. SCC suggested that SEBC charges for its brown bin service. Cllr Mildmay-White recommended viewing the Ward Report on SEBC’s website. Housing: SEBC had</p>	<p>SMW</p> <p>Clerk</p> <p>Clerk</p>

	spent £250k on purchasing and converting a property into five bed sits and is hoping to buy a further property. Housing numbers are basically stationary. It was noted that it is anticipated that social housing tenants will have this option in the not too distant future. Following discussion, it was considered that it is unlikely to be necessary for such properties, in the future, to be sold to village residents. (SMW is to check with Havebury in this regard.	SMW
15/036	PLANNING	
	(a) <u>Decisions Received</u> : None	
	(b) <u>Withdrawn Applications</u> : None	
	(c) <u>New Applications</u> : None	
	(d) <u>New Planning Applications received since date of notice</u> : None	
	(e) <u>Other Planning Matters</u>	
	(f) <u>Eastern Relief Road</u> : It was noted that Compulsory Purchase Orders had been served in this regard.	
	(g) <u>New Secondary School</u> : This has now been approved. Cllr Eden and Cllr Steel, as individuals, suggested that part of the playing fields should be used for the bus drop off point away from the car drop off point. However the plans have been passed with the potential of a new 20 car lay-by on Lady Miriam Way, which Cllrs Steel and Eden consider will have the effect of increasing traffic along Mount Road as this lay-by will cause tremendous traffic problems during school drop-off and collection times on Lady Miriam Way.	
	(h) <u>Mount Road etc.</u> : Cllr Steel reported that a meeting had been held with SCC Highways – Guy Smith, Terry Clements – County Councillor for this Parish, Beccy Hopfensberger – County Councillor for Great Barton, Sara Mildmay-White – Borough Councillor for this Parish and Sarah Broughton – Borough Councillor for Great Barton, Philip Reeve – Chairman, Great Barton Parish Council and John Eden and himself. . The purpose of the meeting was to discuss a) 40mph speed limit on Mount Road, b) 30/40mph speed limit on the upper part of Sow Lane, c) cyclist operated signals at the cycle-path crossing of Mount Road near Sow Lane, d) Sow Lane and Great Barton Road junction change and e) cycle path to join Mount Road and Sow Lane to the Eastern Relief Road. The e-mail of support from the then parliamentary candidate Jo Churchill was read out during the meeting. The County Councillors both pledge monies from their Highways account to fund the legal costs of changing/adopting the 40mph speed limit along Mount Road. It was agreed that, as a first step, the 40mph speed limit and cycle crossing should be progressed to ascertain whether this was legally possible. The support of Steve Griss from Suffolk Police was duly noted along with that of Sustrans. It was further agreed that a press release should be issued. Christine Drewienkiewicz agreed to put the draft press release into a proper format. Cllr Mildmay-White suggested that a meeting with Sustrans would be useful as that organisation could be a financial contributor to the proposed cycle-crossing and cycle-path and also secure other funding. (This meeting is to be held on 28 July.)	
	(i) <u>Boundary Changes</u> : Cllr Steel reported that the Boundary Change consultation was likely to be between early September and the end of October. Cllr Steel further reported that a meeting had been held with Philip Reeve – chairman of Great Barton Parish Council – regarding Boundary Changes. PR reported that Great Barton PC had not discussed the matter, and it would be noted at tonight’s meeting, but discussed in full at their September meeting. It became apparent during that meeting that it was possible that Great Barton PC would not seek to maintain the 200 Taylor Wimpey homes within their Parish. If this is the situation Cllr Steel suggested that there would be a good case for this Parish to seek to incorporate those homes within the Parish and also to seek to change the Parish boundary to run along the railway line instead of along Mount Road. It was suggested by PR that the Borough would not want the proposed Moreton hall Parish Council to take place as this would mean the fragmentation of the whole of the town into individual Parishes. With all this in mind Cllr Steel notified the meeting that John Eden and he had organised meetings on 28 th July with Mark Edmonds of Taylor Wimpey to a) discuss the possibility of naming the whole development to recognise the area in which it is being built and the historical links to Rougham airfield and b) to ascertain the situation regarding	

	<p>'The Flying Fortress' – Peter Langdon agrees to give a potted history of the importance of 'The Flying fortress' to Rougham Airfield during WW2. Furthermore, a meeting had been agreed with Howard Lay CEO of the Samuel Ward Academy to discuss the new schools link with Rougham Airfield and not only to incorporate the history of Rougham Airfield into the Academy's curriculum, but also the name – Cllr Langdon with his detailed knowledge of the history of the Airfield agreed to attend the meeting on 17 August. It was thought that, if the Parish could gain acceptance of these names for the Taylor Wimpey development and the Academy, then this would enhance the Parish's chance of retaining the land within the Parish. The school playing fields would remain SEBC's responsibility, but any community centre would become the responsibility of the residents.</p>	
15/037	FINANCE & ADMINISTRATION	
	<p><u>Income and Payments</u> Bank Balances as at 30.6.15: Current: £19,753.52, Deposit: £13,269.51: Total: £33,023.31 Bank Interest: £5.63 Cllr Steel confirmed the agreement of SEBC to pay £801 to the PC by way of compensation for the Council Tax monies received for seven properties, which had been incorrectly allocated to Moreton Hall. However, in future years, the Parish would lose the income from three properties on The Firs which had been wrongly attributed to the Parish. It was further reported that the boundary was likely to be changed within the current financial year, so that the seven properties would return to Moreton Hall. <u>Payments:</u> The following payments were approved: Clerk: Salary, expenses and mileage: 1 April-10 June 2015: £1,176.00 SALC: Councillor Training: A Poole: 27.6 & 4.7.15: £132.00</p>	Clerk
	<p><u>2014/15 Accounts:</u> The Clerk reported that some questions had been raised by the External Auditors, Messrs BDO LLP, re the Audit Return, but had been satisfactorily answered.</p>	
	<p><u>Annual Donations to Parish Churches and Sports Hall:</u> Cllr Steel suggested, and it was agreed, that regular annual standing orders in this regard be made as follows: £500: Rougham Church (towards churchyard maintenance) £150: Rushbrooke Church (towards churchyard maintenance) £1,000: Rougham Sports Hall (towards annual insurance and grass cutting) To take effect from a date TBA following a check as to date of last payments.)</p>	Clerk
	<p><u>Parish Council Vacancy:</u> Members were advised that, since Mr Lear, who had been elected Councillor as at the 7 May Elections, had not signed a Declaration and Acceptance of Office by the 7 July, SEBC had been accordingly advised and were taking steps to enable the PC to co-opt another Member.</p>	
15/038	MOUSE LANE	
	<p>Dog Fouling: Cllr Langdon advised that matters had improved and this item could be removed from the agenda.</p>	Clerk
	<p>Footpaths: Overgrown Vegetation either side of Mouse Lane and towards Hotel: This matter had been reported to, and chased, with SCC, but will now be referred to Guy Smith in the hope that these matters will now be remedied as soon as possible..</p>	Clerk
	<p>Priors Close: Crab Apples – Roots and Falling Fruit: SEBC has been telephoned – following up the earlier reporting of this matter. The Clerk was advised that these houses are owned by Havebury/Orbit. This matter was reported and a site visit to assess the situation is to be arranged.</p>	
	<p>Rear of 13 Drury Close: Cllr Langdon advised that the resident of this house regularly has their rear garden, and alleyway, flooded during heavy rains. Cllr Langdon agreed to provide photographs in this regard.</p>	PL/Clerk
15/039	HIGHWAYS	
	<p>Potholes & Hedges: A letter had been sent to Guy Smith of SCC detailing the problems in these connections. Guy Smith had agreed to accompany a Member of the PC around the village in order to note and mark up outstanding problems re potholes. Dates are to be suggested in this regard. <u>Highway Verges:</u> Guy Smith advised that the problems here are to be dealt with.</p>	Clerk

	<p><u>Unauthorised Signs:</u> Guy Smith of SCC had advised that these signs are to be marked with orange stickers as of tomorrow in anticipation of their removal by the owners.</p> <p>'Rojanda', High Rougham: Guy Smith advised that the hedge etc is currently under investigation.</p> <p>Rougham Estate: The Clerk was asked to send another letter to RE re the cutting back of overgrown vegetation by their residents.</p> <p>26 High Rougham: SCC is to be asked to fill this hole (for which SCC has provided cones to highlight the problem to motorists).</p>	Clerk Clerk
	Field View: Having traced the postcode of this property, the Clerk was authorised to obtain copy Deeds.	Clerk
15/040	<p>FOOTPATHS:</p> <p>Water Cottage: The PC had advised that SCC is in agreement with the proposed relocation of the footpath from across the garden of this property to the perimeter, as requested by the new owners. Cllr Steel advised that as there was to be a National review of footpaths, there may be problems re Mr P Newlands in this regard; Mr J Drewienkiewicz is to be advised in this regard.</p>	Clerk
	Dog Litter Bins: Cllr Old requested that six bins be purchased for installation at both ends of the footpath from Smithy Close to the school, both ends of the footpath from Newthorpe to the pedestrian exit to Church Road opposite the School and two others to be sited as requested by Cllr Old. Cllr Poole was asked to install them once purchased and he asked that the specification for the foundation for the posts be obtained.	AP Clerk
15/041	COMMUNITY	
	Village Fete: Cllr Steel recommended that Cllr Chapple and the Fete Committee encourage the Pre-School to participate in next year's event.	MC
	Newthorpe Bus Shelter: The Clerk had spoken to Messrs Orbit re replacing this damaged bus shelter. A formal letter is to be sent in this regard.	Clerk
	James Stiff Cottages: A formal letter is to be sent to Messrs Havebury asking that they consider the urgent installation of a bus shelter at this location in order to provide some protection from the weather to those residents using the local buses.	Clerk
	Kingshall Street Bus Shelter: Cllr Poole agreed to speak to his near neighbour re cutting back his garden vegetation, which is currently overhanging the bus shelter.	AP
	Cleaning of Village Signs: SCC is to be asked to arrange for all signage to be cleaned of algae etc, etc.	
	Public Transport: Nothing to report.	
	Web Site & Emergency Management Planning: Nothing to report.	
15/042	MATTERS OF REPORT ONLY: None	
15/043	MATTERS FOR CONSIDERATION AT NEXT MEETING: Bus shelters	
15/044	DATE OF NEXT MEETING: 28 September at 7.30 p.m.	

Approved at the Parish Council Meeting held on Monday 28 September 2015