

MINUTES OF THE MEETING OF RUSHBROOKE WITH ROUGHAM PARISH COUNCIL HELD ON MONDAY 18 JULY 2016		
	<p><u>Present:</u> Cllrs I Steel (Chair), M Chapple, M Cocksedge, J Eden, P Langdon, C Lee, A Poole and F Shaw</p> <p><u>In attendance:</u> Co Cllr Clements (part time), Boro Cllr S Mildmay-White</p>	<u>ACTION</u>
16/164	<u>APOLOGIES FOR ABSENCE:</u> Cllrs C Drewienkiewicz and C Old	
16/165	<u>DECLARATIONS OF INTEREST:</u> None	
16/166	<u>APPROVAL OF MINUTES:</u> The Minutes of the last PC Meetings held on 24 May and 30 June 2016 were approved and signed.	
16/167	<u>MATTERS ARISING:</u> None	
16/168	<p><u>COUNTY COUNCILLOR'S REPORT:</u> Cllr Clements' report is attached. The sorry state of Church and New Roads re potholes was discussed; Cllr Clements is to ensure that these required repairs are done (and noted the poor state of some of those repairs already carried out). (He believes that the contract for the work was badly written.) A speed limit meeting is to be held soon, when it is hoped that the limits on Mount Road and Sow Lane will be reduced to 40 mph. At the September/October meeting, it is hoped to have plans showing the limits to be introduced, which must be in the Infrastructure Plan.</p>	TC IS/JE
16/169	<p><u>BOROUGH COUNCILLOR'S REPORT:</u> Cllr Mildmay-White's Report for July:</p> <ol style="list-style-type: none"> 1 Community Chest Grants. £165,000 specifically for innovative approaches to tackling health inequalities. Applications to be in by Friday 30 September. Other community chest grants also to be in by then. 2 Operational Hub at Hollow Road approved by full council last week. The council will now start to prepare a full planning application. 3 Prior approval applications lodged for barns at Rushbrooke 4 Devolution Suffolk has agreed to go to the next stage and consultation with the public will start this month. 4 Councils in Norfolk have voted not to go ahead. The Secretary of State will decide whether the proposal goes ahead with just Suffolk or with the Norfolk Councils who have agreed. Both County Councils voted to go ahead. The main sticking point is the proposal to have an elected mayor which the government says is non-negotiable. <p>Greener Business Grants. Council will match fund businesses up to £1,000 towards the cost of electric vehicles or charging points.</p> <p>Cllr Steel reminded Members that there is approx. £3k offered by a resident, who had recently completed building a house in Rougham to be spent on play equipment.</p>	
16/169	<u>PUBLIC FORUM:</u> No Members of the public present. Boro Cllr Mildmay-White advised that four young men are regularly arriving, by car, at the Sports Hall and sitting on top of the cricket equipment containers.	ALL
16/170	<p><u>PLANNING:</u></p> <p><u>Decisions Received:</u> None</p> <p><u>Withdrawn Applications:</u> None</p> <p><u>New Applications:</u> None</p> <p><u>New Applications received since the date of Notice:</u> None</p> <p><u>Other Planning Matters:</u></p> <p><u>Community Governance Review:</u> Cllr Steel advised that the current boundaries will stay as they are until at least 2021, by which time SEBC anticipates the new TW development will be 50% occupied. It was agreed by SEBC that a new CGR would take place in 2021 for the new Taylor Wimpey development. Alex Wilson of BDC is waiting to hear from the Boundary Commission as to whether it can go</p>	TC

	<p>ahead immediately (i.e. from 31.3.17), although it is possible that it might be delayed until 31.3.19 Cllrs Eden and Steel have a meeting with Taylor Wimpey on Friday, 22 June.</p> <p>Peter White's final submission on behalf of the Borough to Network Rail re the possible closure of the Cattishall level crossing had been circulated and it was agreed that the clerk would write to Network Rail supporting this submission.</p> <p>Cycle Path to R/O Sow Lane Bungalows: Members agreed to write to Sir George Agnew seeking his agreement to making land available to enable the cycle path, currently running alongside Mount Road, to be extended so that it also runs to the rear of the bungalows in Sow Lane in order to link up with the cycle path, which will run beside Rougham Tower Avenue (Eastern Relief Road). This would enhance the safety of cyclists generally, including children attending the new Sybil Andrews Academy, and those people employed on the new Suffolk Business Park. The PC intends approaching various developers in order to cover the cost of such work. Co Cllr Clements and Boro Cllr Mildmay-White hope to provide some funding from their locality budgets in this regard.</p>	<p>Clerk</p> <p>Clerk TC/SMW</p>
16/171	<p><u>FINANCE & ADMINISTRATION</u></p> <p><u>Income and Payments</u></p> <p>Bank Balances as at 30.6.16: Current: £13,887.24, Deposit: £20,983.00: Total: £30,870.24</p> <p><u>Income:</u> Nil</p> <p><u>Payments</u></p> <p>The following payments were approved:</p> <p>R Peters: Litter Pick: April-June: £300.00 (Chq no 101021)</p> <p>Information Commissioner's Office (re Data Protection): First annual payment: £35.00 (Chq no 101022)</p> <p>Mr P Bird: Grounds Maintenance: 29.3.16-27.6.16: £459.64 (Chq no 101023)</p> <p>Internal Audit Report 2015/16: This report, prepared by SALC, as our Internal Auditor had been circulated to all Councillors and included a note of action to be taken. The various points raised were discussed and Members approved the action indicated.</p> <p>PC's Pension Responsibilities: The Parish Clerk outlined the demands on the PC. Cllr Cocksedge undertook to familiarise himself with the requirements and to report to the PC.</p> <p>Consideration of Latest Standing Orders and Financial Regulations: The PC's current Standing Orders require updating and the Financial Regulations need to be replaced by the latest (2016) version. In light of comments made in the Internal Audit Report re Risk Management, SALC had suggested an amendment to 15a of Standing Orders, which Members agreed to incorporate. The recommended wording is as follows:</p> <p>"15a The Proper Officer shall be either (i) the clerk or (ii) a councillor nominated by the council to undertake the work of the Proper Officer when the Proper Officer is absent. In the event that a councillor is appointed as Proper Officer, the minuted decision shall include the fact that the appointment is unpaid and shall state whether this position also includes the Responsible Financial Officer role."</p> <p>The existing, and proposed, documents (including the aforementioned amendment) had been circulated to Members. Following discussion, Members agreed to adopt these new documents, which were signed by the Chairman.</p>	<p>Clerk</p> <p>Clerk</p> <p>MCo</p> <p>Clerk</p>
16/172	<p><u>MOUSE LANE</u></p> <p><u>Footpaths:</u> Cllr Langdon reported that some footpaths are overgrown and not all footpaths in the area have been mowed. The Clerk is to seek a schedule of all the Parish's footpaths from Mr J Drewienkiewicz and ascertaining the maintenance regime of same. It was reported that, from the A14 flyover to Chapmans Walk (including Mouse Lane) the pavements are overgrown (with the one in Mouse Lane including overhanging vegetation. These areas are to be reported as appropriate (including Sustrans etc).</p> <p><u>Play Area – Grants Submission:</u> A grant application for funding towards the replacement of a swing here had been drawn up and was signed by Boro Cllr Mildmay-White, who offered to deliver the application.</p>	<p>Clerk</p> <p>Clerk</p>

	<p>Condition of Village Signs: Cllr Langdon reported that many of these signs are in a very poor (dirty) or unstable condition. He agreed with Cllr Lee to undertake a survey of all the signs with a view to presenting details, and discussing same, at the September meeting. Cllr Eden advised that, through a recent highways related training course, he had learned that some costs for such work can be re-claimed.</p> <p>Village Fete: On behalf of the Fete Committee, Cllr Eden presented the accounts in respect of this year's fete. £1,017.52 had been received less costs of £545 left a surplus of £472.</p> <p>This year's fete was considered the best to date. Next year's is scheduled for Saturday 27 May. The next Committee meeting is to be held on 22 September. The Committee now comprises 6 members.</p> <p>Grit Box Mouse Lane: Cllr Langdon reported that a driver had reversed into this box and managed to lift its concrete plinth. Cllrs Lee and Poole offered to re-seat this.</p> <p>5 Mouse Lane: Overgrown vegetation here is hanging over the footpath and reducing visibility. A letter will be sent to the resident.</p> <p>45 Mouse Lane: Cllr Langdon advised that this resident's rear garden and inspection chamber regularly floods. Anglian Water had apparently told the resident this results from water/effluent running from the other side of Mouse Lane into a pipe(s), with insufficient capacity for the volume. Cllr Langdon is to contact SEBC's Environmental Health Department (re the sewage problem) and the Environmental Agency in Huntingdon.</p> <p>Rougham Control Tower: Cllr Langdon advised that a small grant had been received from English Heritage.</p> <p>Kingshall Street Bus Shelter: Cllr Shaw advised that several young people are tending to congregate here creating a litter problem. A litter bin is to be ordered.</p>	<p>PL</p> <p>MC</p> <p>CL/AP</p> <p>Clerk</p> <p>PL</p> <p>Clerk</p>
16/173	<p>HIGHWAYS</p> <p>Mount Road Speed Limit and Potholes: Refer Min 16/168 above.</p> <p>Proposed Closure of Railway Crossings: Refer Min 16/170 above.</p> <p>Field View, Sandy Lane, Rushbrooke: Cllr Mildmay-White and the Clerk will again sort out copy correspondence etc in this regard; this had already been provided to the Police some years ago for their information/action. It was agreed that, in addition to this, a Freedom of Information request would be lodged with SCC relating to information re Field View (and the triangular piece of highways land, which has currently been 'unofficially adopted' by the owner of Field View).</p>	<p>SMW/ Clerk</p>
16/174	<p>FOOTPATHS: Nothing to report</p>	
16/175	<p>COMMUNITY:</p> <p>Village Fete: Refer 16/169 above</p> <p>Mouse Lane: Refer 16/172 above</p> <p>Public Transport: Nothing to report in Cllr Ottley's absence.</p> <p>Web Site: Nothing to report.</p> <p>Emergency Management Planning: Nothing to report</p>	
16/176	<p>MATTERS OF REPORT ONLY: None</p>	
16/177	<p>MATTERS FOR CONSIDERATION AT NEXT MEETING:</p> <p>Parish Newsletter</p> <p>Moat Lane Hedge</p> <p>Two hedges along High Rougham Road</p>	
16/178	<p>DATE OF NEXT MEETING: PC Meeting: Monday 19 September 2016</p>	