

<b>MINUTES OF THE MEETING OF RUSHBROOKE WITH ROUGHAM PARISH COUNCIL HELD ON MONDAY 5 JUNE 2017</b>		
	Present: Cllrs I Steel (Chair), M Chapple, C Drewienkiewicz, J Eden, P Langdon, C Old, A Poole and A Powell	<b><u>ACTION</u></b>
<b>17/020</b>	<b><u>APOLOGIES FOR ABSENCE:</u></b> Cllrs M Cocksedge, C Lee and F Shaw	
<b>17/021</b>	<b><u>DECLARATIONS OF INTEREST:</u></b> None	
<b>17/022</b>	<b><u>APPROVAL OF UPDATED 2016/17 ACCOUNTS AND COMPLETION OF ANNUAL RETURN FOR YEAR ENDED 31 MARCH 2017:</u></b> These Accounts, which had been revised to incorporate the Rougham Fete Accounts (as advised by SALC) had been circulated and copies also provided at this meeting. It was also agreed that the PC should depreciate the previously recorded fixed assets (totalling £14,181). Section 1 (Annual Governance Statement) of the Annual Return for the Year Ended 31 March 2017 was discussed, completed and signed. Section 2 (Accounting Statements) of the above Annual Return was completed and signed. These will now be passed to SALC for their Annual Audit.	Clerk
<b>17/023</b>	<b><u>REVISED BANK RECONCILIATION</u></b> In light of SALC's advice, the previously issued reconciliation for the quarter to end March 2017 had been amended to reflect balances and activity on the Fete account. This had been circulated by email and was approved by Members.	
<b>17/024</b>	<b><u>PAYMENTS</u></b> The following were approved for payment: Command Pest Control, 1.6-1.9.17: £59.50 (Chq No: 101235) Clerk: 4.4.17: 24 x 2 <sup>nd</sup> Class Stamps: £13.44 3.6.17: 1 pack plastic filing pockets: £4.99: TOTAL: £18.45 (101236) <u>Quotation for Clearance of Vegetation along Footpath from Smithy Close to Church/School:</u> As requested, the Clerk had obtained a quotation for the clearance of this much used footpath in the sum of £600. Members agreed that this be accepted.	Clerk  Clerk
<b>17/025</b>	<b><u>DATE OF NEXT MEETING:</u></b> 10 July 2017	

Approved at the PC Meeting held on 10 July 2017