	MINUTES OF THE MEETING OF RUSHBROOKE WITH ROUGHAM	
	PARISH COUNCIL HELD ON MONDAY 19 NOVEMBER 2018	
	Present: Cllrs P Langdon, S Brinkley, M Chapple, C Old and A Powell	
	In Attendance: Co Cllr K Soons, Boro Cllr S Mildmay-White, Ms K Burn (Suffolk Cloud) and two residents re PA DC/18/2104.	
		ACTION
18/068	APOLOGIES FOR ABSENCE: Cllr Cocksedge (work commitments), C Drewienkiewicz (family commitments), A Poole (work) and D Strong (family commitments).	
18/069	DECLARATIONS OF INTEREST: None	
18/070	APPROVAL OF MINUTES: The minutes of the meeting held on the 29 October were approved and signed.	
18/071	MATTERS ARISING: None	
18/072	PUBLIC FORUM: The applicants of PA DC/18/2104 (reconsultation) confirmed the amendments made to their original submission (and which now formed part of this amended plan). Ms Kerry Burn attended the	Clark
	meeting at the PC's request to demonstrate the possible revamp of the Parish's website. Ms Burn advocated Members also look at other PC's with this style of website (e.g. Great Barton, Wrentham, Thurston, etc). Members approved the proposed format, which could be provided at a one off cost of £150 (whilst continuing with a monthly fee of £10 for uploading documents as required by the PC). In this connection, Kerry looks forward to receiving photographs taken in/around the Parish to use to enhance the site etc. These are to be provided asap.	Clerk
18/073	COUNTY COUNCILLOR'S REPORT: Cllr Soons summarised her November report including GCSE results up by 2%, budget consultation	
	launched (as savings of £25m need to be achieved and schools admissions. Cllr Soons added that she had issued a report to the Highways section (with photographs) of 'Rojanda' in High Rougham. She will also forward the details re Smithy Close potholes, already reported. Cllr Chapple is also to forward photographs of the potholes at the junction	
	of New Road with the old Bury Road (where only the potholes on one side of the road have been repaired). Gulleys: A report had also been submitted to SCC re the urgent requirement for gulleys to be reinstated	MCh
	along Almshouse Road and to meet up with the ditch to drain off the water. This information is to be forwarded to Cllr Soons. Cllr Soons confirmed that the landowner is responsible for the ditches.	Clerk
18/074	BOROUGH COUNCILLOR'S REPORT: Cllr Mildmay-White advised that the Hedgehog Café has featured on Facebook. She also advised that her remaining locality money must be spent by end March 2019.	
18/075	FINANCE AND ADMINISTRATION	
	Bank Balances as at 31.10.18: Current: £12,586.93, Savings: £18,047.59 Total: £30,634.52 The bank reconciliation as at 31.10.18 is to be circulated.	Clerk
	2019/20 Budget & Precept: The finance spreadsheet is to be circulated (hard copies of which were also issued to Members at the meeting) along with draft budget figures for further consideration/decision at the January meeting (for submission to WSC by 25 January 2019).	ALL/ Clerk
	Review of Sports Hall Funding by PC: The PC currently grants £1k to the Sports Hall on 30 September each year to cover the cost of grass cutting (£700) and insurance for the play area (£300). Cllr Langdon advised that Mr Balmer had recently notified him of the following current costs: Grass cutting (£880) and Play Area insurance (£288) leaves a shortfall of £116.80. The Committee requesed the following additional sums to be provided by the PC: £500 p.a. for play equipment maintenance/ replacement as required. Use of the Hall: £288 p.a. (£24 per meeting). If this were agreed, the current annual donation of £1k to RPFMC, would increase to £1,788. It was noted that the £500 paid by the Fete Committee for the purchase of a container (to be sited at the end of the building) has not yet materialised. Members agreed that the PC should pay for its hire of the hall. Members requested that a fully costed proposal be submitted to the PC along with details of how the RPFMC intends to raise funds to continue its maintenance of the facility – and to enhance it –	Clerk
	in order to make it more attractive to a wider market of local (and nearby) residents wishing to hire it, e.g. for weddings, events, etc.  Income: Interest payments: 3.9.18: £3.26 and 1.10.18: £2.77	Cierk

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	Payments	
	TC Forestry & Fencing: Grass Cutting October and November: £81.00	
	Newton Press Ltd: Printing of 2018/19 Parish Directory: £437	
	The above invoices were approved for payment.	
	Note: Grass cutting has now ceased until Spring 2019. Messrs	
	Churchmanor will be invoiced re sponsorship of Parish Directory.	
	Bank Mandate: Cllr Steel's name is to be removed as signatory.	
	GDPR: Documents are displayed on the website.	
	Website: Suffolk Cloud: Refer Min 18/072 Public Forum above.	
	Parish Newsletter: A comment was made that this contains very few items	
	re Rushbrooke with Rougham Parish.	DS
18/076	PLANNING:	
	(a) Decisions Received: None	
	(b) Withdrawn Applications: None	
	(c) New Planning Applications:	
	PA DC/18/2104 (reconsultation): 1 Brooke Close, Rushbrooke: On	
	the basis of these new plans, the PC agreed to support the PA.	Clerk
	DC/18/2104 & 105 HH/LBC: Layers Farmhouse, Blackthorpe,	O IOTIK
	Rougham:	
	(i) Single storey rear extension	
	(i) Internal works to include removal of cupboard, infill between	
	timber frame, new internal door & replacement of existing flooring	Clark
10/077	Members agreed to support the applications.	Clerk
18/077	MOUSE LANE: Cllr Langdon reported that mowing is now being carried	
	out under the tree canopy here.	
	Play Area Safety Report: Cllr Langdon reported that he had met with the	
	Inspector and discussed the repeat comment re repairs, when these had	
	been actually effected. With regard to the climbing frame, repairs are	
	being organised but, in the meantime, the condition is being monitored as	
	agreed with the Inspector.	PL
	Dog Litter Bin: Cllr Poole is to install the remaining bin.	A Poole
18/078	HIGHWAYS:	
	Flooding: Almshouse and Church Roads: No further information had	
	been received since reporting this problem to SCC Highways. Co Cllr	
	Soons asked the PC to notify her of the salient report details so that she	
	may chase. (This had been done post meeting.)	Clerk
	Cycle Path: Cllr Langdon confirmed that, since it now appears this work	CICIN
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	cannot proceed, this item should be removed from future agendas.	Clerk
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