



	<p>Councillors' Responsibilities: This item is to be carried over to the next meeting with a view to the Chairman reviewing individual responsibilities.</p> <p>Complaints Procedure: This had been reviewed and circulated. One query was raised as to whether this should cite the new GDPR legislation. (Post Meeting SALC recommended the use of the term 'data protection legislation' instead of the 'Data Protection Act 1998' or the 'GDPR'; the Complaints Procedure will be amended accordingly.</p> <p>Website: The Clerk reported recent problems contacting the new company Managing this. Enquiries had been made with Suffolk Cloud re the possibility of transfer to them, if considered appropriate. In the meantime, it was agreed that Suffolk Cloud would upload documents for us at an hourly rate of £10. This item is to be placed on the next agenda for further discussion, as it was felt that the website was also in need of a major revamp.</p> <p>New General Data Protection Regulations: It was reported that this is currently with Parliament with a view to getting agreement to freeing Local Councils from the requirement to have a Data Processing Officer. Meanwhile, the required documentation/procedures are being reviewed in readiness for approval/adoption.</p> <p>Condition of Village Signs: Our Litter Picker had agreed to identify the various road signs in need of cleaning, and perhaps to wash those, where possible. As nothing had been heard by the Parish Clerk, a call is to be made to ascertain the state of play and to seek an invoice for any work done in this regard, before reviewing the situation.</p> <p>Replacement Road Signs: An email had been sent to SEBC with a view to ascertaining progress in this connection, but a reply advised that the individual was away from the office until June.</p> <p>Parish Directory 2018: Cllr Steel advised that Churchmanor Estates has agreed to sponsor this publication.</p>	<p>Clerk</p> <p>PL</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>IS</p>
<p><b>18/009</b></p>	<p><b><u>PLANNING</u></b></p> <p>(a) Decision Received: Permission Refused: DC/17/0762/FUL: Construction of Petrol Filling Station: Site At Suffolk Business Park, A14 EAST BOUND</p> <p>(b) Withdrawn Applications: None</p> <p>(c) New Planning Applications:</p> <p>DC/18/0710/FUL: Land East Of Suffolk Business Park, A14 East Bound: Infill between Existing Bunds The PC agreed to support this PA.</p> <p>DC/18/0546/FUL: Burger Van, Fred Castle Way, Rougham Industrial Estate: 1 no building to be used as hot food takeaway (Class A5). The PC agreed unanimously to object to this PA as follows:</p> <ul style="list-style-type: none"> <li>➤ There are currently 54 HGV movements/day plus support vehicles on the site. If the LPA were to grant planning permission, there would be major parking issues – both during weekdays, weekends and evenings. Currently, some 54+ HGVs and trailers park on the roads around the area.</li> <li>➤ The submitted plans are not to scale and incorporate land, which does not form part of the PA and belongs to an adjacent unit owned by ANO. Most plot sizes are incorrect.</li> <li>➤ The whole site frequently suffers with inadequate, and blocked, drains. (For some 8 months recently, businesses in the vicinity had to cope with putrid waste smells from the current property.)</li> <li>➤ No improvement in local employment numbers is likely to be experienced, as casual staff are currently “brought in” and reside in rooms in the property.</li> <li>➤ SEBC has previously had to remove several containers of inflammable gas/liquid.</li> <li>➤ The unit, which is the subject of this PA, has been widened and has created access hazards and also poses major problems to vehicles negotiating the nearby roundabout.</li> <li>➤ It is understood that many of the so-called ‘supporters’ of the PA have not actually given their support.</li> <li>➤ The unsurfaced site is either very dry and dusty during the summer or very wet and muddy during the winter months.</li> </ul> <p>(d) Other Planning Matters: 12 Kingshall Street Proposed PA: Refer Min 18/007 above.</p> <p>Street Naming: Messrs Jaynic are submitting to SEBC the following names for roads in Lark Grange; ‘Fortress Road’ and ‘Perimeter Way’.</p>	<p>Clerk</p>

<p><b>18/010</b></p>	<p><b><u>MOUSE LANE:</u></b></p> <p><u>Footpaths:</u> Cllr Old reported that the pavement in front of the Ravenwood Hall Hotel has been cleared a little more, but not to the full width.</p> <p><u>Potholes – Smithy Close:</u> Cllr Old reported that these cover the whole width of the road here. She was asked to provide the details Highways would require, namely, length, breadth and depth of the problem areas (supported by photographs).</p> <p><u>Play Area Safety Report – April:</u> This report had been circulated. Cllr Langdon advised that all the picnic tables had been returned, items painted and repairs to the woodwork are to be carried out w.c. 28.5.18. In line with SALC’s audit recommendations, these safety reports are to be included with any future submissions.</p> <p><u>Outstanding Installation of Dog Bins:</u> Cllr Poole confirmed that the remaining bins are to be installed before the next meeting.</p>	<p>CO/Clerk</p> <p>PL</p> <p>Clerk</p> <p>A Poole</p>
<p><b>18/011</b></p>	<p><b><u>HIGHWAYS</u></b></p> <p><u>Flooding - Almshouse and Church Roads:</u> Cllr Powell is to resend his email citing the grid references of the gulleys requiring to be reported due to the severe flooding along the above roads - due to lack of preventative maintenance over the year. It was recommended that the original cuttings in these areas, which took flood water from the road into ditches, be reinstated. SCC Highways is to be formally requested to clear/re-cut the relevant gulleys, which would need to extend to 1.5-2 metres in length. It was noted that such flooding had never previously occurred when the gulleys were regularly maintained by SCC. Similarly, Elderstub Road requires reinstatement of its original gulleys (indentations along the verge are clearly visible).</p> <p><u>Mount Road – 40 mph Speed Limit:</u> This is still proceeding, but no completion date has been given as yet.</p> <p><u>Sow Lane – Cycle Path:</u> Cllr Steel advised that the residents would prefer the location to be to the rear of their properties; he is to advise PO Pete White and Sam Bye in this regard.</p> <p><u>Parish Liaison Meeting – 29 May:</u> Additional questions from Cllrs Langdon and Steel are to be submitted for consideration at this meeting.</p> <p><u>High Rougham:</u> The hedge by Rojanda has been cut back a little to partially reveal the road sign, but this is not visible from both directions. Also, the hedge is encroaching on the highway. SCC Highways had rebutted reports re this advising that this is the resident’s responsibility. Cllr Chapple had kindly taken photographs of the situation. It was agreed that a direct, personal approach was now required. Cllr Langdon is to speak to the resident.</p>	<p>Clerk</p> <p>Clerk</p> <p>IS</p> <p>IS</p> <p>Clerk</p> <p>PL</p>
<p><b>18/012</b></p>	<p><b><u>FOOTPATHS</u></b></p> <p>Cllr Langdon is to make contact in this regard with a resident, who had initially expressed interest.</p>	<p>PL</p>
<p><b>18/013</b></p>	<p><b><u>COMMUNITY</u></b></p> <p><u>ACV – Bennet Arms PH:</u> The Parish Clerk advised that the cost of a valuation from Messrs Brown &amp; Co is £500+VAT. It was agreed that the PC would proceed with this asap. Since this quotation is higher than that originally expected, it was agreed to notify Mr S Burhm on behalf of the Friends of the Bennet Arms that the PC will now contribute £300 with a contribution from FOBA of £200. (Post Meeting, the valuer is to visit the site on Monday 4 June at 2.30 p.m.; Cllr Langdon is to meet him on site and Mr S Burhm invited to attend.)</p> <p><u>Fete:</u> More help was requested for Friday evening, 15 June, from 1800 hours. Bottles donations are sought for the bottle stall (to Cllrs Langdon or Chapple). Cllr Langdon confirmed that the Rougham Tower Association would be staffing the food stall. A drinks licence has been obtained.</p> <p><u>Mouse Lane:</u> Cllr Old advised that a number of hedges in this area are overgrown and overhanging the paths. Cllr Langdon is to liaise with the relevant residents.</p> <p><u>Public Transport:</u> Cllr Powell advised that there was nothing to report.</p> <p><u>Web Site:</u> Refer Min 18/008 above.</p> <p><u>Emergency Management Planning:</u> Cllr Drewienkiewicz advised that her husband would be pleased to run a seminar in this connection for the PC. The Clerk will obtain possible date(s).</p>	<p>Clerk</p> <p>ALL</p> <p>ALL</p> <p>PL</p> <p>Clerk</p>

<b>18/014</b>	<b>CORRESPONDENCE:</b> Nothing to report.	
<b>18/015</b>	<b>MATTERS OF REPORT ONLY:</b> Possible co-option. One member of the public present is interested in being considered for co-option. It was agreed that he would email the Parish Clerk in this connection.	Clerk
<b>18/016</b>	<b>MATTERS FOR CONSIDERATION AT THE NEXT MEETING:</b> Possible co-option	
<b>18/017</b>	<b>DATE OF NEXT MEETING:</b> Monday 9 July 2018: 7.30 p.m. Rougham Sports Hall.	