

<u>MINUTES OF THE MEETING OF RUSHBROOKE WITH ROUGHAM PARISH COUNCIL HELD ON MONDAY 24 SEPTEMBER 2018</u>		
	<p><u>Present:</u> Cllrs P Langdon, S Brinkley, M Chapple, M Cocksedge, C Drewienkiewicz, C Old, A Poole, A Powell and D Strong</p> <p><u>In attendance:</u> Boro Cllr S Mildmay-White; Mr D Humphries, Taylor Wimpey; Mr and Mrs Jupp (parishioners)</p>	<u>ACTION</u>
18/035	APOLOGIES FOR ABSENCE: Clerk and Cllr I Steel, apologies accepted	
18/036	DECLARATIONS OF INTEREST: None	
18/037	APPROVAL OF MINUTES: The Minutes of the Meeting held on 9 July 2018 were approved and signed. Cllr Powell requested that the actual number of votes should be recorded for decisions that were not unanimous. (Post Meeting: SALC confirmed that a request to have had the voting broken down would have required a formal request in advance; PCs operate on a unanimous/majority vote as a body. Jay Mehta of Howes Percival LLP is to be asked to review the submission.	IS
18/038	MATTERS ARISING (not covered by agenda): Cllr Powell is working with Mark Ellis on Neighbourhood Watch.	
18/039	PUBLIC FORUM: Mr and Mrs Jupp (residents of 2 Brooke Close, Rushbrooke) outlined their objections to planning application DC/18/1757/HH (1 Brooke Close: Single storey rear extension.) Mr Humphries outlined the plans for the next phases of the Lark Grange development, which will start in mid-2019. Cllr Chapple requested details of the locations from which purchasers of the current phase were moving (now provided).	
18/040	COUNTY COUNCILLOR'S REPORT: Co Cllr Soon's report for September had been circulated.	
18/041	BOROUGH COUNCILLORS REPORT: Cllr Mildmay White's report for September had been circulated.	
18/042	FINANCE & ADMINISTRATION	
18/043	<p><u>Income and Payments</u></p> <p>Bank balances as at 31.7.18: Current: £12,886.93, Savings: £18,035.53, Total: £30,922.46</p> <p><u>Income:</u> Nil</p> <p><u>Payments</u></p> <p>Community Action Suffolk: PC's Insurance 1.10.18-30.9.19: £472.25</p> <p>Glasdon UK Ltd: 2 x Fido 25 Dog Waste Bins: £304.05</p> <p>Suffolkbiz: Uploading of Documents to Website: 1.8-31.10.18 (@£10/month): £30.00</p> <p>Command Pest Control Ltd: 1.9-1.12.18: £59.40</p> <p>Clerk's Salary & Mileage: July-September 2018: £1,545.00 + £59.40: £1,604.40</p> <p>HMRC: PAYE: July-September 2018: £375.00</p> <p>Mr R Peters: Litter Pick: July-September 2018: £300</p> <p>The above payments were approved and the cheques signed.</p> <p>Cheque to be arranged for Rougham Estates for rent of playing field.</p>	Clerk
18/044	<p><u>Administration</u></p> <p>Resignation of Cllr C Lee – SEBC notified – awaiting approval to co-opt if/when permitted</p> <p>It was agreed that Councillors' Portfolio Responsibilities should be submitted in accordance with the Transparency Code for Smaller Authorities.</p> <p>Play Area Inspections – It was agreed to 'Opt in' to the new system, wef December 2018.</p> <p>Updated Asset Register – This has been sent to the insurers, as agreed.</p> <p>Bank Mandate – Cllr Powell's signature has been submitted to Barclays.</p> <p>Ward Boundary Review/Parish Boundary Report – The revised PC submission to the LGBCE was sent by Jay Mehta by the closing date.</p> <p>GPDR: It was agreed that the Clerk should customise the documentation, which was considered acceptable.</p>	Clerk Clerk Clerk

