	MINUTES OF THE MEETING OF RUSHBROOKE WITH ROUGHAM PARISH COUNCIL HELD ON MONDAY 24 SEPTEMBER 2018	
	Present: Cllrs P Langdon, S Brinkley, M Chapple, M Cocksedge, C Drewienkiewicz, C Old, A Poole, A Powell and D Strong In attendance: Boro Cllr S Mildmay-White; Mr D Humphries, Taylor Wimpey; Mr and Mrs Jupp (parishioners)	ACTION
18/035	APOLOGIES FOR ABSENCE: Clerk and Cllr I Steel, apologies accepted	<u> </u>
18/036	DECLARATIONS OF INTEREST: None	
18/037	APPROVAL OF MINUTES: The Minutes of the Meeting held on 9 July 2018 were approved and signed. Cllr Powell requested that the actual number of votes should be recorded for decisions that were not unanimous. (Post Meeting: SALC confirmed that a request to have had the voting broken down would have required a formal request in advance; PCs operate on a unanimous/majority vote as a body. Jay Mehta of Howes Percival LLP is to be asked to review the submission.	IS
18/038	MATTERS ARISING (not covered by agenda): Cllr Powell is working with Mark	
40/000	Ellis on Neighbourhood Watch.	
18/039	PUBLIC FORUM : Mr and Mrs Jupp (residents of 2 Brooke Close, Rushbrooke) outlined their objections to planning application DC/18/1757/HH (1 Brooke Close: Single storey rear extension.) Mr Humphries outlined the plans for the next phases of the Lark Grange development, which will start in mid-2019. Cllr Chapple requested details of the locations from which purchasers of the current phase were moving (now provided).	
18/040	COUNTY COUNCILLOR'S REPORT: Co Cllr Soon's report for September had been circulated.	
18/041	BOROUGH COUNCILLORS REPORT: Cllr Mildmay White's report for September had been circulated.	
18/042	FINANCE & ADMINISTRATION	
18/043 18/044	Income and Payments Bank balances as at 31.7.18: Current: £12,886.93, Savings: £18,035.53, Total: £30,922.46 Income: Nil Payments Community Action Suffolk: PC's Insurance 1.10.18-30.9.19: £472.25 Glasdon UK Ltd: 2 x Fido 25 Dog Waste Bins: £304.05 Suffolkbiz: Uploading of Documents to Website: 1.8-31.10.18 (@£10/month)): £30.00 Command Pest Control Ltd: 1.9-1.12.18: £59.40 Clerk's Salary & Mileage: July-September 2018: £1,545.00 + £59.40: £1,604.40 HMRC: PAYE: July-September 2018: £375.00 Mr R Peters: Litter Pick: July-September 2018: £300 The above payments were approved and the cheques signed. Cheque to be arranged for Rougham Estates for rent of playing field. Administration Resignation of Cllr C Lee – SEBC notified – awaiting approval to co-opt if/when	Clerk
	It was agreed that Councillors' Portfolio Responsibilities should be submitted in accordance with the Transparency Code for Smaller Authorities. Play Area Inspections – It was agreed to 'Opt in' to the new system, wef December 2018. Updated Asset Register – This has been sent to the insurers, as agreed. Bank Mandate – Cllr Powell's signature has been submitted to Barclays. Ward Boundary Review/Parish Boundary Report – The revised PC submission to the LGBCE was sent by Jay Mehta by the closing date. GPDR: It was agreed that the Clerk should customise the documentation, which was considered acceptable.	Clerk Clerk Clerk

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18/045	PLANNING CONTRACTOR OF THE PROPERTY OF THE PRO	
	(a) Decisions Received: None	Olawk.
	(b) Withdrawn Applications: None	Clerk
	(c) New Planning Applications: DC/18/0034/FUL – no objections	
	DC/18/1751/RM – no plans available so unable to comment	
	DC/18/1477/TPO – tree felling at 3 Windsor Oaks - too late, already decided	
	September	
	DC/18/1720/FUL – 12 Kingshall St (latest application) – PC objects on	
	following grounds:	
	- Overdevelopment	
	- Concerns over access especially for construction traffic	
	DC/18/1757/HH – rear extension at 1 Brooke Close North Hill Rushbrooke	
	Bury St Edmunds Suffolk IP30 0BP – PC considers this unsuitable as too	
	close to the property's boundary.	
	(d) Other Planning Matters	
	It was noted that the burger van on Rougham Industrial Estate (subject of	
	DC/18/0546/FUL) has now been removed.	
	Following Cllr Drewienkiewicz's comment re the error on Howes Percival's	
	website re the location of the Lark Grange development, a request has been	
	sent for this to be amended and Taylor Wimpey advised (without cost to the PC).	
	Confirmation of same is awaited.	
	Great Barton Neighbourhood Plan: The PC agreed that the strip of land,	Clerk
	previously in Great Barton Parish, should remain in Rougham and not be	
	included in the Great Barton Neighbourhood Plan (which was started while the	
	area was still part of that Parish). Post Meeting: Ann-Marie Howell, Principal	
	Planning Policy Officer – Planning Strategy was advised.	Clerk
		Clerk
18/046	MOUSE LANE:	
	Business Premises: Cllr Mildmay White has made enquiries about a skip and	
	vehicles parked opposite 30 Mouse Lane. Post Meeting Cllr Mildmay-White	
	advised that the resident here has been notified to seek proper alternative	01.04
	(business) premises by end December.	SMW
	Village Signs: Signs at Blackthorpe, Rushbrooke, Eastlow Hill and Smith Close have been replaced. A new sign has been requested for Almshouse Road	
	(opposite Church Road). A new sign is required for Nether Street but has not yet	Clerk
	been notified.	Olon
18/047	HIGHWAYS	
	Flooding - Reinstatement of Gulleys: Almshouse, Church and Elderstub Roads:	
	These have been reported to SCC, but the work has not yet been done. (No	
	time frame had been cited by SCC.)	
	Mount Road – 40 mph speed limit: The work has been completed	
	Rougham Tower Avenue: to be discussed at the next meeting.	IS
	Sow Lane Cycle Path: Cllr Steel is arranging a meeting.	
	<u>Potholes: Smithy Close</u> : It has been advised that these do not meet the criteria. <u>Potholes: Sow Lane</u> : Work is in progress.	
18/048	FOOTPATHS	
10,040	Cllr Langdon reported that the footpaths are generally in good condition,	
	especially those maintained by Rougham Estate. The path from Smithy Close to	
	the Church requires attention (edging and cutting back of overgrowth). Quotes	
	would be obtained in this regard. Post Meeting: A minimum of two quotes to be	
	obtained.	Clerk
	The path from Almshouse Road to the Sports Hall needs mowing where it runs	
	alongside the field (Rougham Estate). Post Meeting: RE advised of	
10/040	requirement.	MC
18/049	COMMUNITY Rennet Arms PH: No news on any future proposals	
	Bennet Arms PH: No news on any future proposals. Fete Update: Cllr Chapple gave an update on the Fete, commenting that its	PL
	future is in doubt. Cllr Langdon will arrange a meeting to discuss. Cllr Chapple	FL
	reported on his investigations into a possible Film Club in conjunction with	
	Suffolk Cinema Network; it is not clear whether this would be under the auspices	
	of the Fete Committee or a separate initiative. Cllr Langdon asked Cllr Chapple	
	to convene a small committee to consider this.	MC
	Play Area: Repair work has been completed.	

	Dan Birat That was now him have an investment the same fauther and of Oak Lana has	Olla Da ala
	Dog Bins: The two new bins have arrived; the one for the end of Oak Lane has	Cllr Poole
	been installed (1 spare).	
	Public Transport: Nothing to report.	
	School Transport: It was noted that that children are being picked up at the end	
	of Mouse Lane rather than the designated stop at Newthorpe.	
	Parish Council Notice Boards: Cllr Chapple pointed out that the PC notice	
	boards at the Post Office and at the end of Mouse Lane need repair work (new	
	Perspex and new lock). Post Meeting: Quotes to be obtained.	
	Web Site: Cllr Strong will ask her son to review the website, and make proposals	DS
	for improvement.	
18/050	CORRESPONDENCE: Nothing to report.	
18/051	MATTERS OF REPORT ONLY: Nothing to report.	
18/052	MATTERS FOR CONSIDERATION AT THE NEXT MEETING: Relationship with	
	the Sports Hall.	
	The meeting closed at 21.50 hours.	
18/053	DATE OF NEXT MEETING:	
	Monday 19 November 2018: 7.30 p.m. Rougham Sports Hall.	

Approved at the PC Meeting held on 29 October 2018