

| <b><u>MINUTES OF THE MEETING OF RUSHBROOKE WITH ROUGHAM PARISH COUNCIL HELD ON MONDAY 29 OCTOBER 2018</u></b> |   |               |
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|   | Present: Cllrs P Langdon, S Brinkley, C Old, A Poole, A Powell and D Strong   |               |
|   | In Attendance: Co Cllr K Soons, Boro Cllr S Mildmay-White and Mr D Humphries – Taylor Wimpey East Anglia (part time)  |               |
|   |   | <b>ACTION</b> |
| 18/054  | Cllr Langdon reported that he had received a letter of resignation from Cllr I Steel. A letter of thanks is to be sent to Cllr Steel expressing the PC's gratitude for all his help with so many projects over the last 10+ years. Permission is also to be sought to co-opt.   | Clerk         |
| 18/055  | APOLOGIES FOR ABSENCE: Cllr Cocksedge (work commitments), C Drewienkiewicz (holiday) and M Chapple (illness).   |               |
| 18/056  | DECLARATIONS OF INTEREST: None  |               |
| 18/057  | APPROVAL OF MINUTES: The minutes of the meeting held on the 24 September were approved and signed.  |               |
| 18/058  | MATTERS ARISING: Cllr Langdon provided the following updates: (i) If a counted/published vote is requested, the Parish Clerk should be advised in advance of the appropriate meeting. (ii) Taylor Wimpey's website has been corrected re error citing Lark Grange as being part of Cattishall (iii) Neighbourhood Plan (Great Barton) SEBC has been advised that the PC does not wish GB to include the strip of land, which is being transferred to RPC under the Boundary Review (effective 1.5.19) included in its Neighbourhood Plan.   |               |
| 18/059  | PUBLIC FORUM: Mr D Humphries outlined the Reserved Matters application, as submitted by TW (to be considered by Members later in the meeting). A total of 320 homes are to be built including some affordable units. TW is looking to provide an additional 28 car parking spaces and also carriageway parking. Concern was expressed re the Flying Fortress PH road possibly being used as a cut through; Mr Humphries advised that this road would have a speed limit of 20 mph, which should deter drivers trying to use it in that way. Cllr Strong queried why there was only one public park and no other play areas. In response, Mr Humphries stated that TW had not been encouraged to provide formal play areas. A general discussion then ensued.  |               |
| 18/060  | COUNTY COUNCILLOR'S REPORT: Cllr Soons highlighted on line surveys re enforcement policy and Suffolk's Design Guide and encouraged Members, and parishioners to complete them. Also, those parents seeking to secure primary and/or secondary school places for their children should apply online or, by seeking a requested paper copy – if preferred.  |               |
| 18/061  | BOROUGH COUNCILLOR'S REPORT: Cllr Mildmay-White advised that the plans for the new Western Way development were being submitted to the relevant Committee the following day. It is intended to relocate several buildings on this site, including the leisure centre and pool, to integrate with health services and provide extra parking and new facilities. This development will only proceed if the final business case shows that there is a workable highways plan and the project at least breaks even. West Suffolk Council Ward Boundaries. Cllr Mildmay-White thanked Rushbrooke with Rougham Parish Council for its excellent submission in favour of the Rougham Ward encompassing the present Parish boundaries. Unfortunately, the LGBCE has taken the opposite view and all the land and properties north of the A14, from Sow Lane up to Lady Miriam Way, will be placed in the Moreton Hall Ward. The Rougham Ward will become the second smallest with fewer than 10% of electors (1,844). That same figure will go forward to 2023. Consequently, the present villages of Bradfield St George, Bradfield St Clare, Rougham, Rushbrooke, Stanningfield and Bradfield Combust will remain unchanged within the Rougham Ward with one Borough Councillor. 'Looking for Change'; a new initiative supporting the Bury Drop-In Centre. We are asking people not to |               |

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|        | <p>give money direct to rough sleepers, but instead to give this to the Drop-In Centre, thus encouraging them to go to the Centre for a meal and company and to access other help on offer. 'Hedgehogs Café': A lovely way to meet new friends, and keep up with old, in the Sports Hall every Friday from 10 a.m. to 1 p.m. through to the start of the Christmas school holidays. National and local companies attended a recent packed meeting, which the Council hosted to see how they could be part of the multi-million contracts for USAF Lakenheath. Hundreds of millions of dollars are being invested in the Lakenheath area as part of the USAF programme to base the F35 Fighter, and its supporting personnel, in the UK. This has opened up opportunities for UK, and especially local, contractors to provide services.</p>   |  |
| 18/062 | <p><b>FINANCE AND ADMINISTRATION</b><br/> Bank Balances as at 28.9.18: Current: £12,586.93, Savings: £18,044.82<br/> Total: £30,631.75. The bank reconciliation as at 28.9.18 is to be circulated along with the finance spreadsheet.<br/> Income: Nil<br/> <u>Payments</u><br/> The cheques drawn on 28.9.18 in favour of Howes Percival LLP (£1.5k + VAT) (chq no 100948) re professional services – Local Government Boundary Commission Review, and for Rougham Estate re half yearly playing field rent (£56.14) (100947 were ratified).<br/> TC Forestry &amp; Fencing Inv 131: £161.50 (100949)<br/> Clerk: GDPR Prep: 1 yr's MS Office 365 Mailbox subscription (£54.72) plus Paper and Notepad (£5.24): £59.96 (100951)<br/> Mr S Gage: GDPR Prep to Clerk's PC: £88.00 (100952)<br/> SALC: 6 months' payroll to 30.9.18: £21.60 (100953)<br/> Bank Mandate: Cllr Powell has been added and the changed signatures of Cllrs Cocksedge and Langdon authorised. Cllr Steel's name is to be removed as signatory.<br/> Local Government Boundary Commission Update: Formal notification of the changes effective 1 May 2019 had been received.<br/> GDPR: Policy and Privacy Notices: These documents had been prepared as agreed and are to be displayed on the website.<br/> Website: Suffolk Cloud is to be invited to the next PC Meeting to discuss possible enhancements.<br/> Parish Newsletter: A comment was made that this contains very few items re Rushbrooke with Rougham Parish.<br/> Abbeycroft Sports Award: This award is to be presented at a reception (to be arranged).<br/> Suffolk Cinema Network: Cllr Chapple is dealing with this. Cllr Langdon suggested that this would probably be best held in the Sports Hall.</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>PL</p> <p>PL</p> |
| 18/063 | <p><b>PLANNING:</b><br/> (a) Decisions Received: None<br/> (b) Withdrawn Applications: None<br/> (c) New Planning Applications:<br/> DC/18/1751/RM: Land East of Mount Road: Reserved Matters Application: Submission of details under DC/14/1881/HYB – the means of access, appearance, layout and scale for 320 no dwellings including 30% affordable housing and associated open space, infrastructure, new local centre site, allotments and recycling/bring site<br/> This PA was discussed by Members. It was agreed to support it.</p>   | <p>Clerk</p>   |
| 18/064 | <p><b>MOUSE LANE:</b> Cllr Langdon reported that mowing is now being carried out under the tree canopy here.<br/> Play Area Safety Report: The last report included old photographs when the work recommended had actually been carried out.<br/> Dog Litter Bin: Cllr Poole is to install the remaining bin.</p>   | <p>A Poole</p>   |
| 18/065 | <p><b>HIGHWAYS:</b><br/> Flooding: Almshouse and Church Roads: No further information had been received since reporting this problem to SCC Highways.<br/> Cycle Path: Cllr Langdon had recently held a meeting with Chief PO, Peter White re the linking up of this cycle path from Rougham Tower Avenue to the proposed cycle path behind the bungalows at Sow Lane. It was agreed to write to Rougham Estate to ascertain whether they would grant permission to locate the cycle path here.</p>   | <p>PL/<br/> Clerk</p>  |

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|        | <p>Village Road Signs: Illegible (faded) sign at junction of Almshouse and Church Roads. Also, broken sign at same junction.</p> <p>Potholes – Church and New Roads: It was noted that Church Road has been resurfaced.</p> <p>ACV: Bennet Arms PH: No interest was registered in this regard. It is now understood that the land is now offered for sale without PP. This item is to be removed from future agendas.</p> <p>Notice Board(s) – Rushbrooke: Cllr Strong is to try and locate notice board(s) in the village and advise who keeps keys.</p> <p>Notice Board – by Rougham Stores: Dimensions are to be ascertained re possible renovation/replacement.</p> <p>Footpath: Church to Smithy Close: Quotation to be obtained to clear the footpath itself of weeds and cut back lateral vegetation.</p> <p>Fete: The Committee has decided that no fete would be held in 2019 due to the volume of work entailed, low number of volunteers, low attendance by residents and poor financial return. This item is to be removed from future agendas.</p> <p>Public Transport: It is hoped that Cllr Chapple may be able to report on this matter in future.</p> <p>Emergency Management Planning: It was noted that the two villages have only one defibrillator available. Enquiries are to be made as to whether locality funding from the Co Cllr and Boro Cllr may be available.</p> <p>James Stiff Cottages: A letter was sent to Messrs Havebury on 21 October in connection with these cottages in which the PC suggested Havebury considers an alternative approach.</p> | <p>Clerk</p> <p>Clerk</p> <p>DS</p> <p>PL</p> <p>Clerk</p> <p>MCh</p> <p>Clerk</p> |
| 18/066 | <p>MATTERS FOR CONSIDERATION AT NEXT MEETING:</p> <ul style="list-style-type: none"> <li>i. 2019/2120 Budgets</li> <li>ii. Review Councillors' Portfolio Responsibilities</li> <li>iii. Consider/Adopt New (2018) Standing Orders</li> </ul>  |  |
| 18/067 | <p>DATE OF NEXT MEETING: Monday 19 November at 7.30 p.m. in Rougham Sports Hall</p>   |  |

Approved at the PC Meeting held on 19 November 2018