

<u>MINUTES OF THE MEETING OF RUSHBROOKE WITH ROUGHAM PARISH COUNCIL HELD ON MONDAY 9 JULY 2018</u>		
	<p><u>Present:</u> Cllrs P Langdon, M Chapple, C Drewienkiewicz, C Old, A Poole, A Powell and D Strong</p> <p><u>In attendance:</u> Co Cllr K Soons and Boro Cllr S Mildmay-White and Mr Butler-Finbow-Pigeon Homes (uninvited)</p>	<u>ACTION</u>
18/018	APOLOGIES FOR ABSENCE: Cllrs I Steel, M Cocksedge and C Lee. Members agreed that, in future, absences would not only be reported - with reasons for same - but would also be required to be formally <u>accepted</u> . Members were further reminded that, after a consecutive period of 6 months' absence, they cease automatically to be a member of the Council. It was agreed to write to Cllr Lee advising him of this requirement.	
18/019	DECLARATIONS OF INTEREST: None	
18/020	APPROVAL OF MINUTES: The Minutes of the Meeting held on 21 May 2018 were approved and signed.	
18/021	DECLARATIONS OF INTEREST: None	
18/022	MATTERS ARISING (not covered by agenda): None	
18/023	PUBLIC FORUM: Nothing to report.	
18/024	FINANCE & ADMINISTRATION	
	<p><u>Income and Payments</u> Bank balances as at 31.5.18: Current: £16,058.84, Savings: £18,032.47, Total: £34,091.31 Bank Reconciliations for April and May had been circulated; June's would be issued following receipt of bank statements.</p> <p><u>Income</u> 1.5.18: Interest: 3-30.4.18: £2.56 8.6.18: Contribution from Friends of the Bennet Arms towards land valuation: £200.</p> <p><u>Payments</u> Brown & Co: Valuation re Land r/o Bennet Arms PH, Rougham: £600.00 (Chq 101286) ICO: DP Renewal: 2018-19: £40.00 (101288) TC Forestry & Fencing: Inv 105: Mouse Lane Playing Field (2) – May: £81.00 + Footpaths (to Church & School) £40.00: TOTAL: £121.00 PLUS Inv 114: Grass Cutting June (1): £80.40: GRAND TOTAL: £201.50 (101287) Command Pest Control: 1.6-1.9.18: £59.40 (100938) Clerk: Salary and Mileage: Apr-Jun 2018: £1,536.00 + £59.40 = £1,595.40 (101289) HMRC: PAYE Apr-Jun: £384.00 (101290) Clerk: 5.6.18: Stamps: £10.98, 28.5.18: 3 x Large letter stamps: £3.03 & 17.5.18: Paper: £4.00 & £2.00 car parking re bank deposit (Bennet Arms contribution) = <u>£20.01</u> (100937) The above payments were approved and the cheques signed. Spreadsheet 2018/19: This is to be circulated following the addition</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>of today's transactions.</p> <p><u>Administration</u></p> <p>Asset Register: This is to be updated with the new play equipment and filing cabinet recently purchased. Details are to be provided to the PC's insurers.</p> <p>Bank Mandate: This form was signed in respect of the addition of Cllr Powell as A signatory. Cllr Powell is to complete a personal details form, obtain verification of it from Barclays, and provide to the Clerk for onward transmission with the bank mandate.</p> <p>Local Government Boundary Commission: Cllr Langdon read out the details of a draft response prepared by Cllr Steel. General discussions took place after which it was agreed to ask Cllr Steel to circulate a revised draft for consideration.</p> <p>Mr S Finbow, Planning Director, of Pigeon Homes asked to be permitted to speak; he advised that Great Barton PC is preparing a Neighbourhood Plan, which currently includes a piece of land to be assigned to this Parish, and which his company hopes to use for residential use. Cllr Langdon thanked him for this information and advised that discussions would be held with Great Barton PC.</p> <p>Cllr Mildmay-White reported that the Borough Council is to commence work on the West Suffolk Local Plan and that developers are currently trying to obtain sites before its completion.</p> <p>Ward Boundary Review: Cllr Langdon advised that Cllr Steel is of a mind to enhance and re-submit the PC's objections to the current proposals before the deadline of 23 August. Cllr Mildmay-White expressed a preference for the two member ward scenario. Members agreed not to undertake a further survey.</p> <p>Co-option: The co-option of Mr Sean Brinkley was approved. He signed a Declaration of Acceptance of Office form and joined Members.</p> <p><u>Borough Councillor's Report</u>: New Authority: Cllr Mildmay-White advised that the new West Suffolk authority will operate as a 'shadow authority' until 2019 after which time elections would be organised on the new ward boundary basis. Discussions followed about the possible organisation structure; the PC was encouraged to advise Cllr Mildmay-White of opinions in this regard. The number of rough sleepers in the Borough has increased from 4 to 29. (There is a public protection order in place to prevent this, and begging).</p>	<p>AP/Clerk</p> <p>IS</p> <p>PL</p> <p>ALL</p> <p>Clerk</p>
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	<p>able to contact our Litter Picker, who confirmed that he had been checking signs as he worked around the village. He mentioned two currently requiring replacement due to being illegible through fading. SEBC will be notified. He was also happy to include these checks during his normal work.</p> <p>Replacement Road Signs: SEBC is to be chased again as to progress in this regard.</p> <p>Sports Hall: Another volunteer from the PC for the Sports Hall Committee would be welcome.</p> <p>Dog Bins: Two further bins were requested – one for the end of Oak Lane (and 1 spare).</p>	
18/025	<p>PLANNING</p> <p>(a) Decisions Received: None</p> <p>(b) Withdrawn Applications: None</p> <p>(c) New Planning Applications:</p> <p>DC/18/0977/FUL: The White House, Blackthorpe, Rougham: 1 no office building (following demolition of existing barn)</p> <p>DC/18/1183/FUL: Land adj Rose Cottage, Chapmans Walk, Maxwell Road, Rougham: COU of land to secure open air storage (Class B8)</p> <p>The above applications were discussed. Members agreed to support them.</p> <p>(d) Other Planning Matters</p>	Clerk
18/026	<p>MOUSE LANE:</p> <p><u>Village Signs:</u> The PC's Litter Picker had kindly agreed to report on any village signs in a poor condition. Post Meeting, he confirmed that two signs were faded and in need of replacement.</p> <p><u>Airfield Signs:</u> Cllr Langdon reported that Cllr Steel is unhappy about the top part of this 'You are here' sign citing the airfield as RAF Bury St Edmunds rather than Rougham, as it has become to be known. Discussion followed, when it was stated that all airfields were originally named after their local railway station. The RTA had stated its reluctance to change its name. Members agreed to leave the sign as is.</p> <p><u>Potholes – Smithy Close:</u> These have been reported to SCC, and photographs provided.</p> <p><u>Footpaths:</u> It was confirmed that Rougham Estate is responsible for the maintenance of the permissive footpaths. A Footpaths Warden still requires to be appointed.</p> <p><u>Overgrown Hedges:</u> Problem sorted out.</p>	Clerk
18/027	<p>HIGHWAYS</p> <p><u>Flooding - Reinstatement of Gulleys: Almshouse, Church and Elderstub Roads:</u></p> <p>These have been reported to SCC.</p> <p><u>Mount Road – 40 mph Speed Limit and Sow Lane Cycle Path:</u></p> <p>No further information at present.</p> <p><u>Potholes: Church & New Roads:</u> Work is awaited in this</p>	

	<p>connection.</p> <p><u>High Rougham</u>: Cllr Langdon is to speak to the residents of Rojanda re this hedge, which is covering road signs and affecting visibility. Cllr Langdon is to speak to Co Cllr Soons in this connection.</p>	PL
18/028	<p><u>FOOTPATHS</u></p> <p>Cllr Langdon is to make contact in this regard with a resident, who had initially expressed interest. Mr Smith advised that, whilst he does not wish to assume this role, he would report any problems found</p>	PL
18/029	<p><u>COMMUNITY</u></p> <p><u>Bennet Arms PH</u>: It was reported that this business is no longer for sale. It was agreed that the ACV be allowed to lapse.</p> <p><u>Fete Update</u>: Cllr Chapple reported on the Fete. Whilst a successful event, this year it hadn't attracted as many people as previously. Its future is to be considered in September.</p> <p><u>Play Area</u>: Repair work continues.</p> <p><u>Public Transport</u>: Nothing to report.</p> <p><u>Web Site</u>: Refer Min 18/024 above (GDPR)</p> <p><u>Emergency Management Planning</u>: Mr John Drewienkiewicz had kindly advised possible seminar dates re this.</p>	Clerk PL
18/030	<u>CORRESPONDENCE</u> : Nothing to report.	
18/031	<u>MATTERS OF REPORT ONLY</u> : Cllr Strong advised that Waitrose would consider providing a "donation" box instore, if the PC had a particular project to promote.	
18/032	<u>MATTERS FOR CONSIDERATION AT THE NEXT MEETING</u> : Possible co-option	
18/033	The meeting closed at 2200 hours.	
18/034	<u>DATE OF NEXT MEETING</u> : Monday 24 September 2018: 7.30 p.m. Rougham Sports Hall.	

Approved at the PC Meeting held on 24 September 2018