

	<p align="center"><u>DRAFT MINUTES OF THE MEETING OF RUSHBROOKE WITH ROUGHAM PARISH COUNCIL HELD ON MONDAY 18 MARCH 2019</u></p> <p>Present: Cllrs P Langdon, S Brinkley, M Chapple, C Drewienkiewicz, C Old, A Powell, A Poole and A Powell <u>In attendance:</u> Co Cllr K Soons, Boro Cllr S Mildmay-White and Parish Clerk</p>	<p align="center"><u>ACTION</u></p>
18/112	APOLOGIES FOR ABSENCE: M Cocksedge and D Strong (Holidays)	
18/113	DECLARATIONS OF INTEREST: None	
18/114	APPROVAL OF MINUTES: The Minutes of the Meeting held on 21 January 2019 were approved and signed.	Clerk
18/115	MATTERS ARISING (not covered by agenda): None	
18/116	PUBLIC FORUM: No members of the public present.	
18/117	<p>COUNTY COUNCILLOR'S REPORT: Cllr Soons' report for March had been received and circulated. Cllr Soons drew attention to the following;</p> <ul style="list-style-type: none"> ➤ SCC confirmed its budget on 14.2.19. ➤ For 2019/20, SCC proposed a range of savings totalling £13m. ➤ Council Tax is to be increased to 2.99% ➤ 1,000 miles of Suffolk roads will be surface dressed by the end of 2020. ➤ Suffolk Fire & Rescue Budget is being maintained and Suffolk's Library Services protected. ➤ SCC's transformation services had saved over £12m in 2018/19 and £12-13m of savings planned for 2019/20. ➤ Funding agreed for Citizens Advice Bureaux. ➤ Suffolk School Travel Changes from September 2019: SCC has written to all Schools etc in this regard. Those pupils eligible for SCC funded school travel for 2019/20 will have to opt in by 31 May 2019 and will have to do so each and every following year. 	
18/118	<p>BOROUGH COUNCILLOR'S REPORT: Cllr Mildmay-White's report had been circulated.</p> <p>She drew particular attention to the replacement of SEBC and FHDC by West Suffolk Council on 1 April 2019.</p> <p>Housing Register: 1,700 households have re-registered, which will go live on 1 April.</p> <p>Housing Delivery Test: Both SEBC and FHDC have delivered against the required number of homes over the last three years (one of 66% of all LAs across the country to have met the tests.</p> <p>SEBC/SCC footpath – Water Cottage: A discussion was held re the merits/impact/cost of re-positioning this footpath in order to move it away from the owner's property. Members agreed that, in the circumstances, the footpath should remain in its current position.</p>	
18/119	FINANCE & ADMINISTRATION	
	<p><u>Income and Payments</u> Bank Balances as at 28.2.19: Current: £5,055.39, Deposit: £25,082.50 Total: £30,137.89 The bank reconciliation as at 28.2.19 is to be circulated. <u>Income:</u> Nil <u>Payments</u> Clerk: Salary & Mileage: Jan-Mar: Salary £1,365.00 + Mileage £9.90: £1,374.90 Chq (100959) HMRC: PAYE: Jan-Mar: £330.00 (100960)</p>	Clerk

	<p>Mr R Peters: Litter Picking: Jan-Mar: £300.00 (100961) SALC: 6 Months' Payroll Service: £21.60 (100962) Command Pest Control: 1.3-1.6.19: £59.40 (100963) The above payments were approved and the cheques signed. <u>Administration</u> Members' completed Nomination Forms were collected for deposit by Cllr Langdon at WSC. <u>Parish Councillor Vacancy:</u> The expression of interest had been withdrawn due to the interest party's work pressures. <u>Review of Sports Hall Funding:</u> Mr Ray Balmer had been advised of the PC's considered response to the Sports Hall Committee's request for additional funding. It had been noted that the PC was willing to consider any specific funding requests – as long as these sums were match funded. <u>nextdoor.co.uk website:</u> The merits of using this community website were discussed; it was agreed to post a note re the PC's current councillor vacancies. <u>Glass Recycling Facility:</u> A complaint had been received that this container isn't emptied regularly enough; the resident is to be advised that such comments should be referred to the Sports Hall Committee, who arranged this facility.</p>	<p>Clerk</p> <p>PL</p> <p>PL</p> <p>PL</p>
18/120	<p>PLANNING</p> <p>(a) Decisions Received: None (b) Withdrawn Applications: None (c) New Planning Applications DC/19/0401/HH: 15 The Downs, Rougham: Front Entrance Porch DC/19/0312/VAR: Unit 1, Lundy Court, Rougham Industrial Estate: Variation of Condition 2 of DC/17/0338/FUL: To extend opening hours from 0700-1800 hours Monday to Sunday to 0700-2300 hours, Monday to Sunday DC/19/0431/HH: Newlynn, The Downs: Two storey side extension including integral garage (following demolition of garage and single storey lean to). Members agreed to support the above applications. (d) Other Planning Matters Appeal: Kingshall Cottage, 12 Kingshall Street, Rougham: 1 no Dwelling.</p>	<p>Clerk</p>
18/121	<p>MOUSE LANE: Play Area Safety Report: A quotation has recently been received, and accepted, in the sum of £200 to replace the rotten woodwork. To be carried out on 9 April 2019. Dog Litter Bin: Cllr Poole confirmed that the outstanding bin had been installed.</p>	
18/122	<p>HIGHWAYS Confirmation of Bury St Edmunds Bridleway 29 and Rougham Bridleway 35 had been received. Flooding – Almshouse and New Roads. Co Cllr Soons had kindly tried to expedite this work; enquiries are to be made as to when the work will be carried out. Potholes – Smithy Close: A temporary repair had been carried out. Grit Bins: Members agreed to purchase 4 bins for the following road junctions: (i) Newthorpe/Almshouse Roads (ii) The Downs/Almshouse Road (iii) Almshouse Road/Moat Lane</p>	<p>KS</p> <p>KS</p> <p>Clerk</p>

	<p>(iv) Nether Street/High Rougham Locality funding of £239 had kindly been agreed by Co Cllr Soons; permission is to be sought from SCC for the siting of these. Village Road Signs: Replacement signs for the broken/faded road signs at the junction of Church and Almshouse Roads are awaited. Mr Peters had advised that he is happy to clean dirty road signs whilst carrying out his litter picks. Lark Grange Phase 3 Road Names: A recommended list of 13 road names had been requested; Cllr Langdon is meeting with TW re this on Friday.</p>	Clerk PL
18/123	<p>FOOTPATHS A new footpath stile has been installed on the footpath from Rougham Green to Almshouse Road. Smithy Close/School: Footpath has been cleared of overgrown vegetation. Footpaths Warden Vacancy: No applications had been received to date. Dog Litter Bin: Cllr Poole advised that the last bin had been installed; this item will be removed from agendas.</p>	
18/124	<p>COMMUNITY <u>Public Transport</u>: Cllr Chapple reported that one bus had broken down and was replaced by a minibus. <u>Emergency Management Planning</u>: Additional Defibrillator: Cllr Langdon advised that a defibrillator (for installation by Kingshall Post Office) could be purchased from the British Heart Foundation. It was agreed that £600 in this regard would be contributed by the PC and a similar amount from the Rougham Fete account. Agreement would be obtained from Colin Wardrop at the PO. A box and electricity supply for the defibrillator would also be required. <u>Notice Board</u>: The PC's notice board by the PO is to be replaced; quotations for a two door notice board is to be obtained.</p>	Clerk/PL Clerk
18/125	CORRESPONDENCE : Nothing to report.	
18/126	MATTERS OF REPORT ONLY : None	
18/110	MATTERS FOR CONSIDERATION AT THE NEXT MEETING : Review of Councillors' Responsibilities – 2019/20	
	The meeting closed at 2200 hours.	
18/111	<p>DATES OF NEXT MEETINGS: Monday 29 April: Annual Parish Meeting) 7.30 p.m. Rougham Sports Hall Monday 20 May: PC (Annual) Meeting)</p>	