

DRAFT MINUTES OF RUSHBROOKE WITH ROUGHAM VIRTUAL PARISH COUNCIL MEETING  
HELD ON MONDAY 21 SEPTEMBER 2020 USING ZOOM TELECONFERENCING SOFTWARE

Present: Cllrs Langdon, Beckwith, Old, Poole and Wells  
Co Cllr: Soons

In Attendance: Mr S Eddell – Rougham Estate and Parish Clerk

Apologies: Cllrs Brinkley, Chapple, Cocksedge, Nettleton, Strong and Boro Cllr Mildmay-White  
(It was noted that Cllrs Chapple, Mildmay-White and Strong had experienced issues with Zoom)

20/036	Declarations of Interest: None	
20/037	Approval of Minutes: The minutes of the PC Meetings held on 20 July and 26 August were approved and signed.	
20/038	Matters Arising: There were no matters arising other than those on the agenda.	
20/039	Public Forum: <u>New Road</u> : Residents of 4 New Road, Rougham had reported that straw laden lorries are regularly covering the property in the material, as an overhanging tree branch is scraping the tops of the straw bales. Simon Eddell promised to take a look to ascertain whether it would be possible to prune the branch in question. <u>Rougham Tower Avenue</u> : Cllr Langdon, on behalf of Rougham Tower Association, asked it would be possible to plant up the roundabout at its entrance. Cllr Beckwith advised that such planting would have to be undertaken by WSC. However, Mr Eddell understands that all roundabouts on the Avenue have been sown with wildflower seeds. Cllr Langdon is to advise RTA and ascertain whether this has been done.	SE  PL
20/040	County Councillor's Report: Cllr Soons' report for September had been circulated. Cllr Soons urged anyone trying to arrange school transport for their children should contact her as a matter of urgency in an effort to 'smooth the way'. Cllr Soons added that SCC's plan (announced in 2017) to resurface 1,000 miles of Suffolk roads is nearing completion. Potholes: The still outstanding large/deep potholes in New Road were mentioned; it was agreed that Cllr Chapple would be asked to photograph these and notify Cllr Soons of same so that this work can be expedited.	Clerk/ MCh
20/041	Borough Councillor's Report: Cllr Mildmay-White's report for September had been circulated.	
30/042	Borough Councillor's Report: Cllr Beckwith's report for September had been circulated. It was noted that the Moreton Hall Community Centre had been granted permission for a modest expansion and improvements. It's hoped that works will commence shortly. Aldi: A planning application for a supermarket, innovation centre and ancillary retail outlets on Suffolk Park has been submitted. Fibre broadband installation; this work is due for completion shortly (along with works required to verges). Cllr Beckwith advised Members of ASB (in the form of "boy racers") and is to bring this to the attention of the Cabinet.	
20/043	<u>Finance &amp; Administration</u> : Bank balances as at 28.8.20: Current: £26,262.22, Deposit: £8,776.32, Total: £35,038.54. Bank Reconciliations are to be circulated before the next meeting. <u>Payments</u> The following were approved: SALC: Subscription 2020/21: £460.21 SALC: Internal Audit 2020: £234.00 SALC: Planning Webinar: 10.9.20: £30.00 Cllr Langdon: Reimbursement for 2 months' Zoom subscription: £28.78 Rougham Stores (Food Parcels): £98.76 (with £30 each from the Baptist and St Nicholas Churches). Insurance Policy Renewal: Community Action Suffolk: £391.01 Approval was given for the Standing Orders (to be paid on 30.9.20) to St Nicholas Churchyard, St Mary's Churchyard and RPFMC. <u>Administration</u> : The Chairman and Clerk were authorised to review/approve as appropriate the following documents for use during the financial year 2020/21 Risk Assessment (including Internal Control) and Asset Register. It was suggested that the PC might like to investigate the possibility of bank transfers for payment of invoices.	PL/PL  Clerk

	<p><u>Internal Audit Report 2020</u>: Copies had been given to all Members for review and required action had been agreed (see Minutes dated 26.8.20). Members were satisfied regarding this.</p> <p><u>Website</u>: Cllr Wells reported on the work he had carried out here and future plans re photographs etc.</p> <p><u>Cleaning of War Memorial</u>: Following discussion in this connection (following reference to War Memorials Trust), Cllr Poole offered to use his equipment to lightly pressure wash/mildly clean this in readiness for Remembrance Day.</p>	<p>PW</p> <p>AP</p>
20/044	<p><u>Planning</u>  Decisions Received: None  Withdrawn Applications: None  New Planning Application:  DC/20/1430/FUL: Land off Sow Lane from 8003 to A14 Rougham:  (i) Agricultural buildings comprising grain store, sprayer store, dryer and weighbridge (ii) Alterations to existing access and (iii) Landscaping (inc demolition of derelict former generator building)  Simon Eddell of Rougham Estates had provided large copy plans for consideration by Members. Rougham Estate: Mr Eddell had advised that these proposed buildings are to replace several existing smaller temporary brick buildings. Following his response to a series of questions re the PA, Members were happy to support the proposal. It was noted that a bund is to be created alongside the A14 to reduce noise transmission from it. Cllr Langdon hopes to be able to display these plans in the Sports Hall for residents' information.</p>	<p>Clerk</p>
20/045	<p><u>Mouse Lane</u>: Play Area Report: The Safety Report for August had been circulated. Cllr Langdon stated that all is in order with the exception only of the painting of some items of equipment.</p>	
20/046	<p><u>Highways</u>  Gullies &amp; Grips – Almshouse Road: Some cutting work had been done in this connection, but not as deep, or as far as required (to meet the ditch towards the back of the grass verge). Cllr Soons would be asked to revisit the issue with Matthew Fox. (In addition Mr Simon Eddell had suggested that, if the PC wished to assume responsibility for this seasonal work, he would recommend that the PC purchases an appropriate cutting tool for RE's use. Enquiries will be made as to the tool cost involved.  Requests had been made to expedite cutting of gullies to reach ditch(es).</p>	<p>Clerk</p>
20/047	<p><u>Rojanda, High Rougham</u>: It was reported that no work has, to date, been carried out by SCC to this property's overhanging hedge. Cllr Soons had requested that Enforcement notice etc be issued. She agreed to pursue this matter.</p>	<p>KS</p>
20/048	<p><u>Grit Bins</u>: SCC had granted permission for the siting of two grit bins at two junctions on Almshouse Road. The cost of each bin is £119.34. Cllr Soons agreed to provide locality funding to purchase both bins; a locality application form is to be submitted to her in this connection.</p>	<p>Clerk</p>
20/049	<p><u>Speed Indicator Device</u>: The site for one pole in this connection has been advised to SCC; a second one is to be identified and notified to them. (It was suggested that an appropriate location might be past the White House, where there is a straight road of some 100m.)</p>	<p>PL/ Clerk</p>