

RUSHBROOKE WITH ROUGHAM PARISH COUNCIL

Chairman: Cllr Sara Mildmay-White

Clerk: Christine Mason

parishclerk@rushbrookewithrougham-pc.gov.uk

6 Walpole House

Auction Street

Bury St Edmunds

Suffolk IP33 3FF

Minutes of the Annual Council meeting held on Monday 20th May 2024 at the Sports Hall, Rougham at 8.00pm

Councillors Present: Sara Mildmay-White (SM-W), Debbie Hockey (DH), Tracey Skoyles (TS), Jeff Horner (JH) John Newman (JN), Dan Steed (DS) Christine Old (CO)

Others In Attendance : Christine Mason (Clerk), Sara Mildmay-White (SM-W) (as District Councillor) and four members of the public

200524/01 **Election of Chairman**

On the proposition of TS seconded by JN, SM-W was unanimously elected Chairman for Rushbrooke with Rougham Parish Council

200524/02 **Chairman to sign the Declaration of Acceptance of Office**

SM-W duly signed the Declaration of Acceptance of Office

200524/03 **Election of Vice- Chair**

On the proposition of TS seconded by DS, JH was unanimously elected Vice-Chairman for Rushbrooke with Rougham Parish Council

200524/04 **Apologies for absence:** None received

200524/05 **Declarations of Interest:** No declaration of Interests were made

Dispensation: Councillors noted no requests for dispensations had been received and none were requested at the meeting

200524/06 **Minutes:** All Councillors resolved to accept the minutes of the Parish Council meeting held on Monday 18th March 2024. SM-W to sign the minutes as a true reflection of the decisions made at the meetings

200524/07 **Public Forum**

Matters raised included the PC response to the Planning Inspectorate in relation to the Local Plan; comments submitted by the Parish Council included absence of a strategic traffic assessment on the cumulative impact of new

developments across two boundaries, particularly relating to the recent expansion of housing development in Thurston and disappointment the historical importance of WW11 Rougham airfield has not been recognised

200524/08 **Planning**

DC/23/1777/FUL

Proposal: Planning application – 13 dwellings with public open space, parking and creation of access, landscaping and associated drainage

Location: Land opposite Kingshall Farmhouse, Kingshall Street, Rougham, Suffolk

Applicant: Mike Osbourn, Barley Homes (Group) Ltd

SM-W advised members of the public that to express their concerns, one objector or shared between other residents, would be able to speak at the WSC planning committee for a total of three minutes. With consideration of all points raised, it was unanimously agreed that Rusbrooke with Rougham Parish Council OBJECTS to this application on the grounds of pedestrian safety. Detailed comments to be listed by JH for submission to Planning.

DC/24/0488/FUL

Proposal: Planning application – external plant including a. two sprinkler tanks, pump house, chiller, and air handling plant; b. three air handling units and ducting; c. one door and one window to service yard elevation

Location: SP160 Land North of A14 Rougham East Bound Rougham Suffolk

Applicant: Mr Paul Diamond, Greene King

Following discussion, it was resolved that Rusbrooke with Rougham Parish Council SUPPORTS this application.

200524/09 **Finance**

a. All Councillors confirmed receipt of the bank reconciliation prior to the meeting and agreed this matched the bank statements to the 30 April 2024; the balance of the Community Account stands at £6,077.90 and the Business Premium Account at £42,737.67

b. All Councillors resolved to approve payments as per the schedule

Payments made since the last meeting

Rougham Playing Fields	146.64
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Compass Pest Management	31.25
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Rougham Estate Property	935.14
c. Payments to be authorised at the meeting	
SALC subscription	453.23
Domain hosting reimbursement	35.00
SALC payroll	140.40
Suffolk Cloud	240.00
HMRC January	422.60
HMRC April	466.00
Wardens salary	291.20
Clerks salary	951.32
Homeworking allowance	156.00

d. All Councillors resolved to approve the Receipts and Payments summary for the financial year ended 31 March 2024

e. Withdrawn as a full audit is required for 2023-2024

f. All Councillors resolved to approve the Annual Governance Statement Section One of the Annual Return (AGAR) for the year ended 31 March 2024

g. All Councillors resolved to approve the Accounting Statement, Section Two of the Annual Return (AGAR) for the year ended 31 March 2024

200524/10 **Notice Board update**

Notice Board refurbishment completed. JH to collect. Concrete post mix to be purchased, JH/DS to fix into the ground. If necessary, JN to assist in finding an alternative site. With no charge for the repairs, it was resolved, in principle, to give a donation of £100 to Lyward Colley Workshops

202524/11 **Mouse Lane play area repairs update**

One picnic table needs turning over and taped off as all rotten, painting and woodwork repairs required on other play equipment. SM-W to contact WSC Parks Department to see if they can suggest who to contact for the repairs. Funds to be set aside, up to a limit of £300, for a replacement picnic bench. A working party to dismantle the table was agreed for the evening of Saturday 22 June

- 200524/12 **Rougham car park**
Having recently incurred expenditure of £720 on repairs to the car park, potholes have reappeared after only three weeks. A draft lease going back to 2000 has been found but as terms could not be agreed at the time it was not signed. To ascertain usage of the car park, SM-W to take photos every day for a week including the weekend. A conversation to be had with Simon Eddell regarding setting up a formal agreement. The school and church to be involved at a later date
- 200524/13 **Correspondence**
Footpath from Smithy Close to the Church needs attention - fine at present
Bushes from the Rectory down towards Moat Lane need cutting back
Hospital Corner bottom of Church Road into Almshouse Road needs trimming
Road signs
Overgrown grass at Mouse Lane. The District Council to be informed. SM-W to take photos.
- 200524/14 **Any other council business to be noted for inclusion in a future meeting**
None noted
- 200524/15 **Chairman to close the meeting**
With no further business the meeting closed at 9.20pm

