

RUSHBROOKE WITH ROUGHAM PARISH COUNCIL

Chairman: Cllr Sara Mildmay-White

Clerk: Christine Mason

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6 Walpole House

Auction Street

Bury St Edmunds

Suffolk IP33 3FF

Minutes of the Parish Council meeting held on Monday 4th November 2024 at the Sports Hall, Rougham at 7.00pm

Councillors Present: Cllrs Sara Mildmay-White (SM-W), Debbie Hockey (DH), Jeff Horner (JH) Tracey Skoyles (TS) Kate Hardy (KH), John Newman (JN), Dan Steed (DS) (CM) and one member of the public

0411/24/53 **Apologies for absence:** All present.

0411/24/54 **Declarations of Interest:** No declaration of Interests were made.

Dispensation: Councillors noted no requests for dispensations had been received and none were requested at the meeting.

0411/24/55 **Minutes:** All Councillors resolved to accept the minutes of the Parish Council meeting held on Tuesday 17th September 2024. SM-W to sign the minutes as a true reflection of the decisions made at the meeting.

0411/24/56 **Public Forum:** DL raised the need to replace the two damaged waste bins and purchase just liners for additional three bins. DL to send photographs to the clerk. It was suggested a novelty litter bin would be more in keeping with the play area. Prices to be sought and circulated prior to purchase. Additional litter from the new McDonalds to be monitored.

0411/24/57 **County & District Councillor Reports:** The District Councillor's report was previously circulated and noted. With reference to the Rural England Prosperity Fund for capital project grants between £500 and £5000, a list of ideas to improve community engagement to be brought to the next meeting. DS/DH to liaise on wording to be posted on Facebook.

No report was received from SCC Cllr Karen Soons.

0411/24/58 **Planning**

DC/24/1341/HH DC/24/1341/HH Proposal: Householder planning application two storey side extension (following demolition of existing extension and garage)

Location: Newlynn The Downs Rougham Suffolk IP30 9JQ

DC/24/1468/AV Proposal: Advertisement application – one illuminated fascia board to front of unit

Location: Unit 2 Fortress Way Rougham Bury St Edmunds

Applicant: Greene King

DC/24/0658/FUL Proposal: Planning application – a. alterations to existing entrance/exit to and from service yard (accessed off Lady Miriam Way) b. replacement security gates

Location: Unit 1 Skyliner Way, Bury St Edmunds IP32 7FR

Applicant: R C Treatt & Co Ltd

Under delegated powers, the Clerk submitted 'No comment' to WSC for each planning application.

0411/24/59 **Finance**

All Councillors confirmed receipt of the bank reconciliation prior to the meeting and agreed this matched the bank statements to 31st October, the balance of the Community Account stands at £16,175.91 and with £22,183.78 in the Premium Account, the Parish Council has £38,359.69 in the bank.

0411/24/60 It was resolved payments made since the last meeting be approved

St Nicholas Church	150.00
St Mary's Church	500.00
Rougham Playing Field Grant	1000.00
Clerk's salary	475.56
Warden's salary	145.60
HMRC	466.00
Rougham Estates	56.14
PKF Auditor	252.00
Payments to be authorised at the meeting	
Playing Fields waste bin	183.56
Compass Pest Control	93.75
SALC payroll	82.80
Hall Hire	26.00
S J Hichcock Ltd	2073.60

Clerk's salary 475.76

Warden' salary 145.60

0411/24/61 The external audit report for the financial year 2023-2024 was unanimously approved and comments from the auditor to be implemented.

0411/24/62 **Budget/Precept**

Based on current financial information, a schedule of expenditure and income figures were previously circulated for consideration. Following full and detailed discussion, it was unanimously agreed that the precept for the financial year 2025-2026 be kept at £21,000. This equates to a percentage decrease of 1.67% with a Parish Band D Council Tax of £47.32 per resident.

A list of potential charities which could benefit from a S137 grant to be collated for discussion at the next meeting. Further conversation focused on the lack of signage in the village. Suggestions included 'Kill your Speed' and 'Children Playing', existing signs should be maintained and speed devices implemented.

0411/24/63 **Play area Inspection Reports**

To provide a detailed schedule of works required , a meeting has been arranged between SM-W and a representative from a play company. JN to attend if available.

0411/24/64 **Rougham School car park**

SM-W and JH have met with Simon Edell to discuss the ongoing issues concerning the school car park surface but unfortunately with no conclusion in reaching a solution. Correspondence going back to 1969 from Rougham Estates relating to a lease and rent of £1 to be circulated (SM-W). Regarding liability, if an accident did occur at the car park, the response from SALC indicates that as occupier of the land, the Parish Council would be legally responsible. In the interim period JH has arranged for twenty tons of planings to be delivered, a thank you was given to JH. With the school having to access the car park to get to their new car park, it is hoped they will assist in filling in the pot holes, SM-W to contact the Chair of Governors and Chair of the PTA to coordinate a joint working party. It is hoped a long term lease can be progressed at a later date.

0411/24/65 **Footpaths**

SM-W to prepare a list of those responsible for maintaining footpaths. Once available, JH offered to transfer the list onto a bigger map. TN to be contacted for any existing maps she may still have (CM).

0411/24/66 **Flooding at Rougham Green**

Although there has been no further flooding at Rougham Green, SCC to be asked to send a standard letter to residents informing them they have a duty to maintain their adjacent ditches. KS to be advised..

0411/24/67 **Community Activities Update - Fete**

A good response from people wanting stalls but only two replies from residents interested in forming a committee. DS to reach out to those who are willing to be involved. If not possible next year, the event can be looked at again in 2026.

0411/24/68 **Speed signage**

Discussed earlier in the meeting. No further comments.

0411/24/69 **Clerk's Appraisal**

The clerk to confirm availability of suggested dates, SM-W and DH to conduct the appraisal.

0411/24/70 **Correspondence**

Forwarded as and when received.

0411/24/71 **Any other Council business to be noted**

Thermal Imaging Project – 'Keep the Heat' training has been completed by SM-W and TS.

Condolence letter to be sent following the death of the former Parish Warden Roger Peters. SW-M to send contact details to the clerk.

0411/24/72 **Chairman to close the meeting**

With no further business the meeting closed at 8.40pm.

Signed: Chairman

Date: