

## RUSHBROOKE WITH ROUGHAM PARISH COUNCIL

Chairman: Cllr Sara Mildmay-White

Clerk: Christine Mason

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6 Walpole House

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### Minutes of the Parish Council meeting held on Tuesday 17<sup>th</sup> September 2024 at the Sports Hall, Rougham at 7.00pm

**Councillors Present:** Sara Mildmay-White (SM-W), Debbie Hockey (DH), Jeff Horner (JH)  
Cllr Tracey Skoyles (TS) Cllr Kate Hardy (KH)

**Others In Attendance** Sara Mildmay-White (SM-W) (as District Councillor) and two members of the public

1709/24/33 **Apologies for absence:** Cllr John Newman (JN) due to holiday, Cllr Dan Steed (DS) due to work commitments, Christine Mason (Clerk).

1709/24/34 **Declarations of Interest:** No declaration of Interests were made.

**Dispensation:** Councillors noted no requests for dispensations had been received and none were requested at the meeting.

1709/24/35 **Minutes:** All Councillors resolved to accept the minutes of the Parish Council meeting held on Monday 1<sup>st</sup> July 2024 and Tuesday 6<sup>th</sup> August 2024. SM-W to sign the minutes as a true reflection of the decisions made at the meeting.

1709/24/36 **Public Forum:** No matters were raised.

1709/24/37 **County & District Councillor Reports:** Both County and District Council's reports were previously circulated and noted. S M-W added that she has registered an expression of interest for this year's thermal imaging project 'Keep the Heat'. TS offered to undertake training to carry out the thermal surveys. No questions were raised.

1709/24/38 **Planning**

DC/24/1203/FUL

Proposal Planning application - installation of ground-mounted solar PV array comprising 42 panels in two mounting racks

Location Rougham Estate Office Ipswich Road Rougham Bury St Edmunds Suffolk Applicant Sir George Agnew, Rougham Estate

SUPPORT

C/24/1241/TE1

Proposal Determination in respect of development by telecommunication code systems operators - a. one arqiva smart metering omni at 13.45 metres mean mounted on proposed 12 metres streetworks pole b. one arqiva smart metering GPS antenna at 12 metres mean mounted on proposed streetworks pole c. one arqiva smart metering 3G omni antenna 4.19 metres mean mounted on streetworks pole d. one arqiva smart metering equipment enclosure

Location Water Works Rushbrooke Lane Bury St Edmunds Suffolk

Applicant Arqiva (Ltd), Arqiva

SUPPORT

DC/24/1138/TPO

Proposal TPO 144 (1991) tree preservation order - one Silver Birch (T1 on plan, within group G2 on order) fell; three Thuja (T2, T3 and T4 on plan, within group G2 on order) crown lift to 3.5 metres above ground level ; two Oak (T5 and T6 on plan, within group G6 on order) crown lift to 3.5 metres above ground

Location 3 Windsor Oaks Kingshall Street Rougham Suffolk IP30 9LG

Applicant Mrs Pyel

SUPPORT

1709/24/39

**Finance**

All Councillors confirmed receipt of the bank reconciliation prior to the meeting and agreed this matched the bank statements to the 31<sup>st</sup> August 2024; the balance of the Community Account stands at £21,773.53 and with £22,183.78 in the Premium Account, the Parish Council has £43,957.31 in the bank.

1709/24/40

It was resolved payments made since the last meeting be approved

TC Forestry & Fencing 885.00

Warden's salary x 2 291.20

Clerk's salary x 2 951.32

SALC Audit 328.80

Compass Pest Control 93.75

Room hire 30.00

Payments to be authorised at the meeting

Sports Hall hire 26.00

ICO reimbursement to CM 40.00

1709/24/41

The half yearly income & expenditure report showed a total of £8273.97 has been spent to September 2024 against the annual anticipated expenditure of

£18,226. All Councillors agreed the figures indicate the parish council are heading in the right direction with the current budget.

1709/24/42 Following a grant request from the Sports Hall for two steel fire exit doors to the kitchen and changing room which will allow a separate exit to the proposed new meeting room, it was agreed the total cost of £1728 + vat be approved – all in favour. The invoice to be sent for payment direct to the Parish Council.

1709/24/43 **Budget/Precept**

The budget and precept for 2025-2026 to be discussed at the November Parish Council meeting.

1709/24/44 **Play inspection Reports**

With the Playing Field and Mouse Lane play areas both having moderate/low risks identified in the monthly Play Area Inspection Reports, it was agreed, in the first instance, to contact the company used by Stanningfield Parish Council to provide a detailed schedule of works required. S M-W to action.

1709/24/45 **Rougham School car park**

With no further way forward and concerns raised by JH that if there was an incident at the car park who would be legally responsible, it was agreed the Clerk should write to Rougham Estates requesting sight of a rental agreement. SALC to be contacted concerning car park liability.

1709/24/46 **Footpaths**

An overgrown footpath in Mouse Lane has been cut back by a resident, JN has asked that a thank you letter be sent. Although the overgrown hedge linking Kingshall Street with Oak Close has been reported and added to the Grounds Maintenance Team Winter Works list for between October and February, this has now been cut back. The Clerk to establish whether this has been carried out by Havebury or a resident? Tony to be asked to cut back the nettles at the far end of the footpath near to the Rectory. A register detailing who is responsible for cutting back overgrown areas to be set up.

1709/24/47 **Flooding at Rougham Green**

With extensive flooding again at Rougham Green, SCC to be asked to send a standard letter to all residents informing them they have a duty to maintain their adjacent ditches. KS to be advised of the problem

1709/24/48 **Requirement for a stand in Warden for holiday & sickness cover update**

Presently being progressed by S M-W.

1709/24/49 **Community Activities**

With a positive response on Facebook to hold a village fete next year, a follow up post to be sent asking for volunteers willing to form a committee, DS to action.

1709/24/50 **Request from Cllr Newman**

a. A request to send a thank you to a resident for clearing brambles from the pathway at Mouse Lane was dealt with earlier in the meeting.

b. In relation to the lack of road sweeping in the village, it was confirmed by JH that this has been carried out during the previous week. No further action required.

1709/24/51 **Correspondence**

The following correspondence was noted:

West Suffolk Parish & Town Forum 8<sup>th</sup> October 2024 at Haverhill Arts

Active Travel Forum 26<sup>th</sup> September at 7.00pm by Zoom

Proposed new bin collections

Additionally, it was agreed to accept the offer from Suffolk County Council for a Poppy Wreath, KS to be informed.

1709/24/52 **Any other Council business to be noted for inclusion at a future meeting**

Bus shelter adjacent to the pub

Complete review of speeding signage/ locations

1709/24/53 **Chairman to close the meeting**

With no further business the meeting closed at 8.40pm.

Signed..... Chairman

Date.....

