

RUSHBROOKE WITH ROUGHAM PARISH COUNCIL

Chairman: Cllr Sara Mildmay-White

Clerk: Christine Mason

parishclerk@rushbrookewithrougham-pc.gov.uk

6 Walpole House

Auction Street

Bury St Edmunds

Suffolk IP33 3FF

Minutes of the Annual Council meeting held on Monday 6th May 2025 at the Sports Hall, Rougham at 7.30pm

Councillors Present: Cllrs Sara Mildmay-White (SM-W), Debbie Hockey (DH), Jeff Horner (JH) Tracey Skoyles (TS), John Newman (JN), Kate Hardy (KH), Christine Mason (CM) Parish Clerk, and four members of the public.

0605/25/01 **Election of Chairman**

Proposed by JH seconded by TS that SM-W be elected Chairman for 2025-2026 – unanimous.

0605/25/02 **Declaration of Acceptance of Office**

Duly signed.

0625/25/03 **Election of Vice Chairman**

Proposed by TS seconded by JN that JH be elected Vice Chairman for 2025-2026 – unanimous.

0605/25/04 **Apologies for absence**

Cllr Debbie Hockey.

0605/25/05 **Declarations of Interest**

No declaration of Interests were made.

Dispensation

Councillors noted no requests for dispensations had been received and none were requested at the meeting.

0605/25/06 **Minutes**

All Councillors resolved to accept the minutes of the Parish Council meeting held on Monday 3rd March 2025 and the planning meeting held on 7th April 2025. SM-W to sign the minutes as a true reflection of the decisions made.

0605/25/07 **Public Forum**

SM-W expressed concerns that given the expansion of Rougham, funding and investment for the village was not forthcoming. At a later date it was suggested Greene King Charitable Fund and various other local organisations could be contacted for a contribution towards facilities in the village i.e play area. In relation to the allocation of the S106 monies from the 13 houses at Kingshall Street, an email to be sent to KS emphasising the need to secure funding for improvements mainly to Rougham Primary School.

Peter Langdon asked whether the parish council had received an invoice for servicing the defibrillator. With nothing received, PL to chase. If no response is forthcoming from Community Heartbeat in relation to setting up CPR training, St Johns Ambulance may have to be considered. The Clerk to make contact with other local councils to see whether they would be interested in attending the training.

0605/25/08 **Planning**

DC/25/0662/HH

Applicant Householder planning application - single storey extension to rear of dwelling (following demolition of garage and outbuilding)

Location - 34 Nether Street Rougham Suffolk IP30 9LW

Although not discussed at the meeting, SM-W suggested on this occasion, a site visit would be useful. Under delegated powers, comments to be sent to the clerk for posting on the WSC planning portal.

Fence at The White House Rougham: Despite WSC stating 'that the frontage of the site remains open' the fence has not yet been removed. SM-W and CM to contact the Planning Enforcement Officer.

0605/25/09 **Finance**

a. All Councillors confirmed receipt of the bank reconciliation prior to the meeting and agreed this matched the bank statements to 31st March 2025.

Balance of the Community Account stands at £7,570.09 and with £22,345.47 in the Premium Account, the Parish Council has £29,915.56 in the bank.

b. It was resolved payments to be approved at the meeting and payments made since the last meeting be accepted.

Clerk's salary March	491.60
Suffolk Cloud	240.00
Warden's salary March	158.69
Rougham Estate annual rent	15.00
Rougham Estate playing field rent	56.14
Salc payroll	82.80
Salc subscription	464.04
Glasdon UK	122.24
Hall hire	20.00
Suffolk Cloud	240.00
HMRC under payment	247.87
Clerk reimbursement for stickers	55.96
Clerk's salary April	491.60
Warden's salary April	169.44
HMRC	487.60
Sports Hall emptying bin	167.44
Warden replacement gloves	3.49

0605/25/10 **Grant review**

Due to an increase in grass cutting costs, the Sports Hall have asked whether the Parish Council would be willing to uplift their annual grant to help offset the additional cost. Prior in making a decision, it was agreed Ray be contacted and invited to the next parish council meeting. It was furthermore agreed to continue financially supporting both St Mary's Church, £500 and St Nicholas Church £150.

TS asked whether the parish council would be willing to support a proposed coffee morning club for men by paying the room hire fee whilst funds are built up through membership? Agreed, the parish council would pay the Sports Hall direct for three months – all in favour. If proven successful, SW-M would be willing to use her locality budget to further fund the club.

0605/25/11 **Play area Inspection Report / Maintenance Update**

Inspection reports for the Sports Hall and Mouse Lane play areas were noted. An issue with the matting under the swings has been raised within the report

and OLP online playgrounds contacted, as yet no response. SM-W to chase with a time limit to action identified issues.

0605/25/12 **Emergency Community Action Plan**

CM to forward information to JH for discussion at the next meeting.

0605/25/13 **Parish Council meeting dates 2025**

Confirmed meeting dates for 2025 are 7 July 22 September 17 November. All to be held in the small meeting room.

0605/25/14 **Correspondence**

Forwarded as and when received.

0605/25/15 **Any other Council business to be noted**

None noted.

0605/25/16 **Chairman to close the meeting**

With no further business the meeting closed at 9.10pm.

Date of next meeting to be confirmed.