

RUSHBROOKE WITH ROUGHAM PARISH COUNCIL

Chair: Cllr Sara Mildmay-White

Clerk: Christine Mason

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6 Walpole House

Auction Street

Bury St Edmunds

Suffolk IP33 3FF

Minutes of the Annual Parish Council meeting held on Tuesday May 26th 2026 at the Sports Hall, Rougham at 7.30pm

Present: Cllrs Sara Mildmay-White (SM-W), Jeff Horner (JH), John Newman (JN), Sarah Whitlow (SW), Debbie Hockey (DH), Christine Mason (CM) Parish Clerk, Suffolk County Cllr Simon Aalders and one member of the public.

26/05/01 **Election of Chair**

Proposed and seconded that Cllr Sara Mildmay-White be re-elected as Chair for the forthcoming year - all in favour. The Declaration of Acceptance of Office was duly signed.

26/05/02 **Election of Vice-Chair**

Proposed and seconded that Cllr Jeff Horner be re-elected as Vice-Chair for the forthcoming year - all in favour. The Declaration of Acceptance of Office was duly signed.

26/05/03 **Apologies**

C8llr Tracey Skoyles.

26/05/04 **Declarations of Interest**

a. SM-W and JH declared an interest in agenda item 8: Planning application DC/26/0537/LB and left the meeting room.

b. Dispensation

Councillors noted no requests for dispensations had been received and none were requested at the meeting.

26/05/05 **Approval of Minutes**

All Councillors resolved to accept the minutes of the Parish Council meeting

held on 2nd March 2026. Vice -Chair Jeff Horner to sign the minutes of the Parish Council meeting as a true reflection of the decisions made.

SM-W added Simon Edell is currently looking at offering the parish council a simple licence for the car park.

26/05/06 **Public Forum**

There were two members of the public present.

26/05/07 **Finance**

a. All Councillors confirmed receipt of the bank reconciliation prior to the meeting and agreed this matched the bank statements to 30th April 2026.

Balance of the Community Account stands at £2,904.01 and with £39,294.24 in the Premium Account, the Parish Council has £42,198.25 in the bank.

b. It was resolved payments to be approved at the meeting and payments made since the last meeting be accepted – all in favour.

Rougham Estate	15.00
Rougham Playing Fields	20.00
SALC payroll	82.80
Suffolk Cloud website	250.00
Suffolk Cloud website	120.00
SALC subscription	474.74
HMRC	623.52
Warden's salary April	176.31
Clerk's salary April	519.48
Rougham Estate	56.14
Payments approved at the meeting	
Community Heartbeat	162.00
Playing Fields waste bin	183.04
Warden's salary May	176.31
Clerk's salary May	519.48
Clerk's admin expenses	191.64
Internal Auditor	160.00

c. The Annual Governance Audit Report 2025-2026 and Internal Auditor Report was considered and unanimously approved.

d. Sports Hall play equipment grant will be discussed at the next meeting.

26/05/08

Planning Applications

a. DC/26/0537/LB: Application for listed building consent - a. demolition of rear store area and chimney and external walls b. demolition of three outbuildings reduction of marquee d. internal alterations to replace ground floor kitchen with bridal suite e. external alterations to allow for rear and side extensions.

Location Ravenwood Hall Hotel Ipswich Road Rougham Suffolk.

A site meeting to be arranged to have a better understanding of what is proposed. An extension of two weeks to be requested.

b. Re-Consultation: Application No: SCC/0019/25SE Proposal: Use of the site as a Waste Transfer Station. Location: Cargate Engineering Ltd, Lower Gorse, Rougham. Comments: Original concerns 1.e smells/sounds/what type of waste/number of lorries have not been addressed.

c. DC/25/0708/VAR Planning application - variation of condition 24 (bus stop provision) of DC/23/1777/FUL to amend the trigger for the implementation of the bus stop scheme for the construction of 13 dwellings with public open space, parking and creation of access, landscaping and associated drainage Land Opposite Kingshall Farmhouse Kingshall Street Rougham Suffolk.

No objections.

26/05/09

Speed signs update

No further update. To check whether the new speed sign works, it was suggested the sign is tested by installing it on the existing post – all in favour. JN/JH to action.

26/05/10

Recent developments – James Stiff Almshouses & Kingshall Street

Original offers had to be withdrawn but now readvertised; Houses at Kingshall Street are currently being marketed.

26/05/11

Correspondence

For information: SM-W has received an email regarding two peacocks appearing in a garden at Elderstubb Lane.

26/05/12

Any other council business to be noted for inclusion at a future meeting

Review of Warden's role

Play equipment – future investments.

Use of event monies.

26/05/13

Chair to close the meeting

The meeting closed at 8.35

26/05/14

Date of next meeting

6th July 2026 at 7.00pm.